

## Using this form

This form should be used if you are a student at another institution wanting to undertake course/s at RMIT University under cross-institutional studies. Please complete all sections of this form and lodge the completed form via the [Student Connect Portal](#). Refer to [rmit.edu.au/students/my-course/enrolment/enrol-cross-institute-student](http://rmit.edu.au/students/my-course/enrolment/enrol-cross-institute-student) for instruction and information.

### Important information

Use this form to apply to RMIT as a cross-institutional inbound student. If you are going outbound, please refer to [rmit.edu.au/students/my-course/enrolment/enrol-cross-institute-student](http://rmit.edu.au/students/my-course/enrolment/enrol-cross-institute-student).

For more information about cross-institutional enrolment go to [rmit.edu.au/students/my-course/enrolment/enrol-cross-institute-student](http://rmit.edu.au/students/my-course/enrolment/enrol-cross-institute-student). On approval of your application you will receive information about how to enrol online.

It is your responsibility to enrol online prior to the deadlines for the relevant semester.

## Section A – Personal details

Have you ever applied to or enrolled at RMIT?  Yes  No

RMIT student number \_\_\_\_\_ Date of birth (DD/MM/YYYY) \_\_\_\_\_

Full name (as it appears on your citizenship documentation) \_\_\_\_\_

\_\_\_\_\_ Contact tel. number \_\_\_\_\_

Email \_\_\_\_\_

Postal address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_

Country \_\_\_\_\_ Postcode \_\_\_\_\_

Home institution \_\_\_\_\_

Home institution program \_\_\_\_\_

### Citizenship (please tick one)

Please select your citizenship/residency status. You must declare your citizenship/residency status and supply supporting documentation and reference details at the time of enrolment.

Are you:

an Australian citizen

of Aboriginal or Torres Strait Islander origin

Yes, Aboriginal  Yes, Torres Strait Islander

More information about support for students of Aboriginal or Torres Strait Islander origin can be found at [rmit.edu.au/students/support-services/indigenous](http://rmit.edu.au/students/support-services/indigenous).

an International onshore student (includes all temporary visa classes). Visa subclass \_\_\_\_\_

non-Australian citizen studying in Australia (non-student visa)

Permanent resident non-humanitarian

Permanent resident humanitarian

New Zealand citizen

Residency date \_\_\_\_\_

Visa subclass \_\_\_\_\_

### Student declaration

I understand and agree to the terms and conditions as outlined on the RMIT Cross institutional inbound enrolment webpage at [rmit.edu.au/students/my-course/enrolment/enrol-cross-institute-student](http://rmit.edu.au/students/my-course/enrolment/enrol-cross-institute-student).

I understand that once my application is approved, I am responsible for enrolling online into the correct RMIT course/s.

Student signature \_\_\_\_\_ Date (DD/MM/YYYY) \_\_\_\_\_

**Please proceed to Section C.**

# Application for cross-institutional studies

## Section B – Home university to complete

The university at which the award is to be completed is considered the home university.

### Fee status

Commonwealth supported place (CSP)    Domestic full-fee    International full-fee

In what year did the student commence their current program? \_\_\_\_\_

### Home university authorisation

Equivalent courses/subjects/topics

Code/level	Points

RMIT courses to be listed on page 3.

**Home university authorisation** (to be completed by academic program coordinator or alternatively a letter from the home university authorising the cross-institutional application can be attached).

This student is authorised to complete the courses (subjects) listed above for credit towards the award of \_\_\_\_\_  
\_\_\_\_\_ at the points value indicated above.

Signature \_\_\_\_\_ Date (DD/MM/YYYY) \_\_\_\_\_

Full name \_\_\_\_\_ Contact tel. number \_\_\_\_\_

Position \_\_\_\_\_

Email \_\_\_\_\_



# Application for cross-institutional studies

## Section C – Student and RMIT University college/school to complete

### Course/s information

In order to complete the following section, students are advised to present their academic record and courses details to the RMIT school offering the course/s. If approval for courses from more than one RMIT school for the same semester is required, the student will need to obtain the signature from each school.

Course (subject) details – student to complete				Approval – RMIT staff to complete					
Course catalogue code	Course name	Class number	Semester	RMIT school	Prerequisites completed		Approved (please sign)	Date	Name (print)
					Yes	No			

## Section D – Office use only – RMIT home school to complete

Student's home school (for quick admit details below) is considered to be the RMIT school with whom the student is seeking approval for the majority of their courses (or only course) or if the student is seeking approval for an equal number of courses from each RMIT school, the school most closely related to the student's home university program discipline.

### Quick admit details

Academic year	20_____
Career	<input type="checkbox"/> UGRD <input type="checkbox"/> PGRD
Program code	COBL <input type="checkbox"/> XIUG4 <input type="checkbox"/> XIPG4
	DSC <input type="checkbox"/> XIUG9 <input type="checkbox"/> XIPG9
	STEM <input type="checkbox"/> XIUG8 <input type="checkbox"/> XIPG8
Program title	Cross-institutional inbound to RMIT

Admit term	_____
Program load	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Attendance mode	<input type="checkbox"/> Internal <input type="checkbox"/> External
Campus	<input type="checkbox"/> City <input type="checkbox"/> Brunswick <input type="checkbox"/> Bundoora

Liability code	_____
Fund source	<input type="checkbox"/> AA: HE Subsidised – CSP and RTP
	<input type="checkbox"/> AB: HE Full Fee – Int Onshore (ESOS)
	<input type="checkbox"/> AC: HE Full Fee – Domestic
Admit type	CIC
Basis of admission	