

Global Learning Study Plan (Excluding RMIT Vietnam)

Your RMIT Study Plan is a formal agreement between you and RMIT confirming that the courses you take at your host institution are equivalent to those you would have studied at RMIT. Once approved, your Study Plan ensures you receive credit towards your RMIT program for your overseas studies.

How to complete your Study Plan

1. Research host institution courses

- Find suitable courses at your host institution and download the course guides.
- A link to the host institution course catalogue as well as **credit equivalency information** is available under the 'Academic Information' tab on the Host Institution Mobi page: [Mobi | RMIT University Global Learning](#)

2. Match courses and complete your Study Plan

- List your preferred host institution courses on your Study Plan alongside the equivalent RMIT courses.
- Read and sign the *Student Approval* section carefully.
- If you need additional course information from the host institution, please contact your host institution directly.

3. Submit your Study Plan for approval

- Attach your completed Study Plan and all host institution course guides to an [RMIT Student Connect](#) enquiry
 - Select: **Global Learning Programs > Submit a study plan**
- Your Study Plan will be reviewed by your RMIT academic college/school.
- **Important:** You must upload a course guide for **each** host institution course you are requesting credit for.

4. Upload your approved Study Plan to Mobi

- When your signed and approved Study Plan is returned to you, upload it to your Mobi application.

If you are applying for two semesters you must complete **a separate Study Plan for each semester**.

Need academic advice?

If you're unsure which courses you must complete in your RMIT program, submit a [RMIT Student Connect](#) enquiry and select 'Ask about your course or program'.

Need help from RMIT Global Learning?

For help following up a host institution or understanding the Global Learning process, submit a [RMIT Student Connect](#) enquiry and select 'Global Learning Programs'.

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Student Name		Student ID			Semester program	Short-term program
RMIT Home Campus		RMIT Program Name			Exchange	Summer/Winter
Host Institution		RMIT Study Period	Sem	Year	Study Abroad (self-sourced)	Global Work
Host Country		Host Study Period	Sem	Year		Other

Study Plan Approval

Student Approval:

I confirm that:

- I understand that I need to be enrolled in a **full-time load** at RMIT and at the host institution
- I understand that it is my responsibility to share Host Institution course guides for courses requested in my Study Plan with college/school academic staff
- I understand that it is my responsibility to obtain approvals for any changes to my Study Plan
- I have sought advice on my program structure from my college/school academic advisor

College/School Academic Approval:

I confirm that:

- The approved courses below are appropriate for the student's RMIT program
- The approved courses below are at least equivalent to 36 credit points (Exchange); or 12 credit points (Short-term Summer/Winter School)
- The student will receive credit for the successfully completed approved courses upon return to RMIT

Student Signature: _____ Date: _____ College/School Academic Approver: _____ Date: _____

Course approval for overseas study

RMIT University			Host Institution				RMIT College/School Academic Approver		
RMIT Course Code	RMIT Course Name	Credit Points	Course Code	Host Course Name	Credit Points	Course Guide Attached (Y/N)	Initials/Name	Approval (Yes/No)	Further info (More Info Needed/Elective)