

Agent Portal Training Manual

October 2017



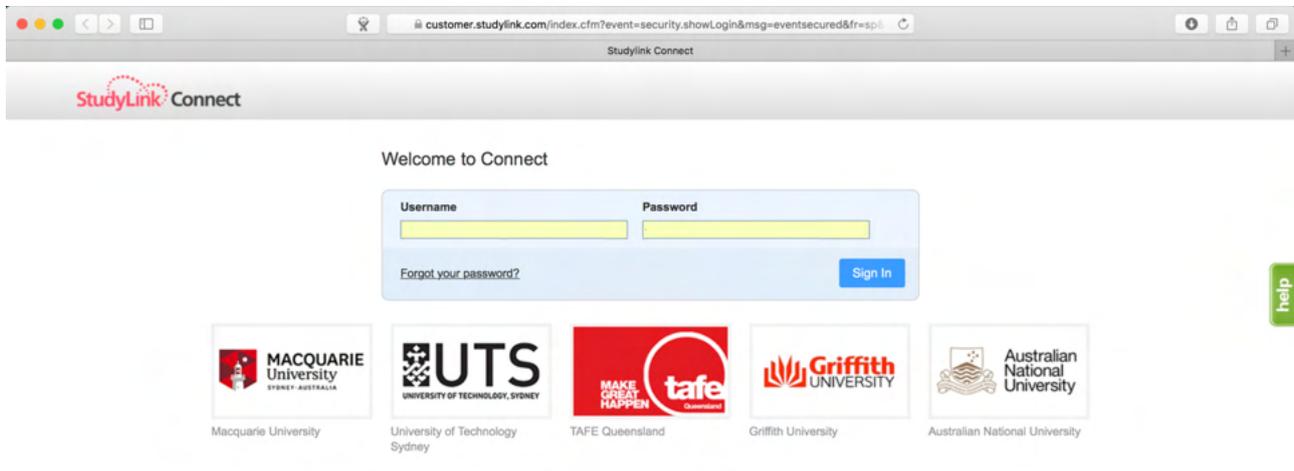
Table of Contents

1	ACCESSING THE PORTAL	3
1.1	HOW TO LOGIN.....	3
2	SYSTEM MENU.....	4
2.1	MY ACCOUNT.....	4
2.2	PREFERENCES	5
2.3	SUPPORT	5
2.4	TERMINOLOGY.....	6
3	DASHBOARD	7
3.1	START NEW APPLICATION	7
3.2	ITEMS TO ACTION	7
3.3	UPCOMING INTAKE DEADLINES.....	7
3.4	LATEST NEWS	7
4	PROSPECTS	8
4.1	BASIC PROSPECT DETAILS	8
4.2	DUPLICATE CHECKING.....	9
4.3	COMPLETE PROSPECT RECORD.....	9
4.4	ADDING PROSPECT DOCUMENTS.....	10
4.5	VIEWING PROSPECT RECORDS	10
4.6	VIEWING PROSPECT DETAILS	10
5	STARTING A NEW APPLICATION	12
5.1	APPLICATION FORM	12
5.2	SUPPORTING DOCUMENTS.....	13
5.2.1	<i>Required documents</i>	13
5.2.2	<i>Additional documents</i>	13
5.3	SUBMITTING THE APPLICATION	14
6	APPLICATIONS	15
6.1	VIEW ACTIVITY.....	15
6.2	SEND DOCUMENTS	16
6.3	DOWNLOAD PDF	17
6.4	CANCEL AN INCOMPLETE APPLICATION	17
6.5	SEND A MESSAGE	18
7	INBOX.....	19
8	RESOURCES.....	20

1 Accessing the Portal

1.1 How to Login

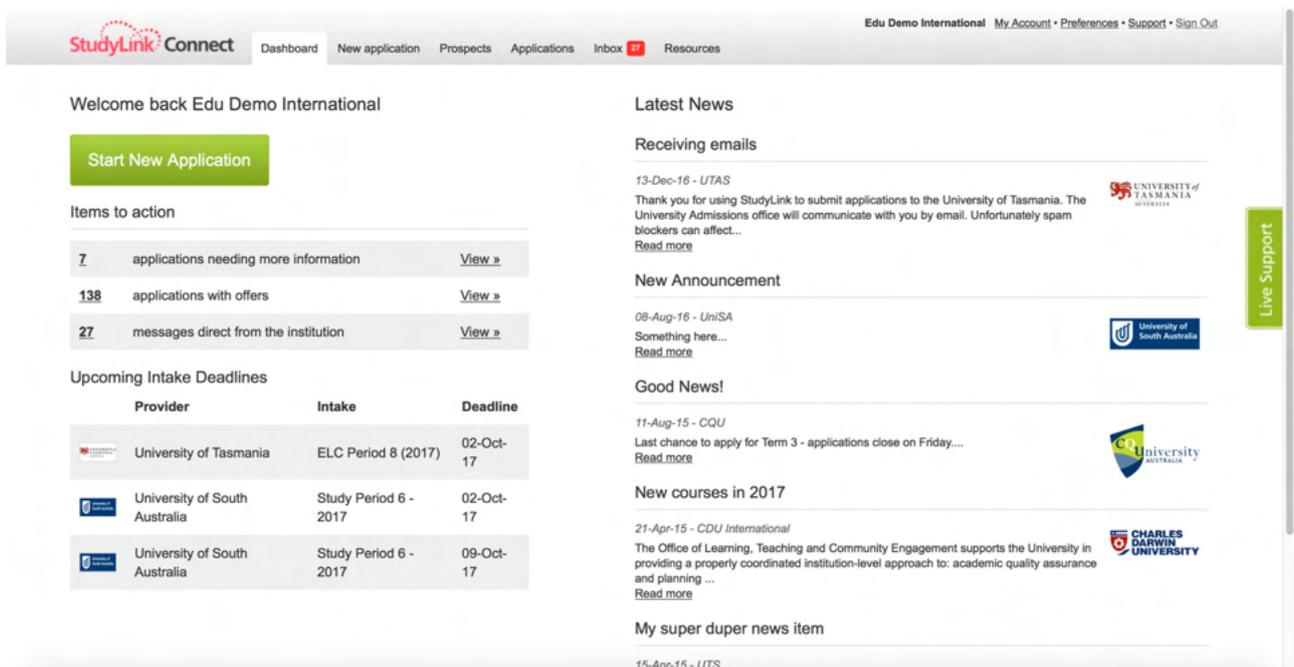
StudyLink Connect Agent Portal can be accessed from any web-enabled device by opening a web browser (e.g. Chrome, Mozilla Firefox, Safari, Internet Explorer) and navigating to: <https://customer.studylink.com>



Once the login page loads, enter your username and password and click 'Sign In':



You will be logged in to the Agent Portal and you'll see that the dashboard has loaded:

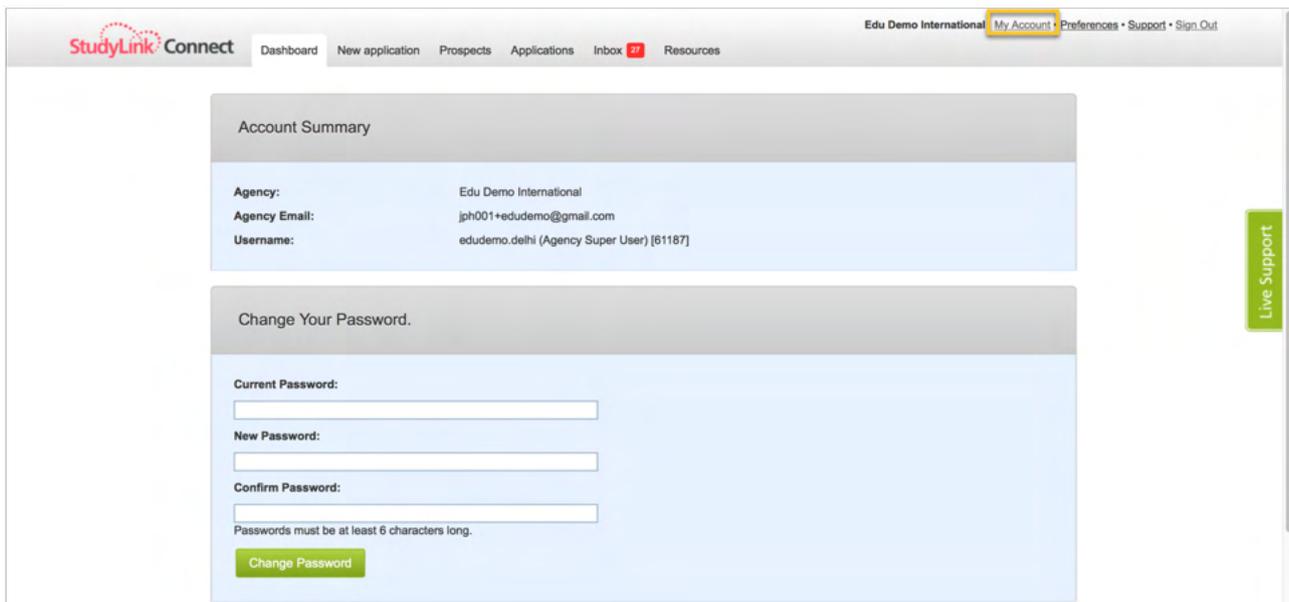


2 System Menu

The following system menu appears in the top right-hand corner of all screens within the Agent Portal:



2.1 My Account



Your login details are unique to your branch office – it is important to keep them safe. We recommend that you regularly change your password and update it when key staff leave your organisation.

To change your password, enter your current password, and then enter your new password in both the 'New Password' and 'Confirm Password' fields, then click 'Change Password':

Change Your Password.

Current Password:

New Password:

Confirm Password:

Passwords must be at least 6 characters long.

2.2 Preferences

The Preferences Tab allows you to manage your preferred Date and Time settings and Application Ageing indicators.

Select your preferences and then save your selection by clicking 'Save My Preferences':

The screenshot shows the 'User Preferences' page. At the top, there is a navigation bar with 'StudyLink Connect' and several menu items: 'Dashboard', 'New application', 'Prospects', 'Applications', 'Inbox 27', and 'Resources'. On the right side of the navigation bar, there are links for 'Edu Demo International', 'My Account', 'Preferences' (highlighted with a yellow box), 'Support', and 'Sign Out'. The main content area is titled 'User Preferences' and contains several sections:

- Preferences | Course Widget Preferences**
- Date and Time**:
 - My preferred date format is: 2007-05-23
 - My preferred Time format is: 24 Hour Clock (15:35)
 - My preferred time zone is: (+10) Australia/Sydney
- Application Ageing**: Set the duration for normal, extended, overdue processing times.
 - Incomplete Applications**:
 - Normal: Less than 30 days old
 - Extended: Between 30 days and 59 days old
 - Overdue: More than 60 days old
 - Submitted Applications**:
 - Normal: Less than 30 days old
 - Extended: Between 30 days and 59 days old
 - Overdue: More than 60days old
- Display Tabs**:
 - Show recently selected Prospects: false
- Application Forms**:
 - Skip the Introduction Page for each new application

 At the bottom of the form is a green button labeled 'Save My Preferences'. On the right side of the page, there is a vertical green button labeled 'Live Support'.

2.3 Support

We all need help from time to time, and using StudyLink's in-built support features will get your query answered as quickly as possible.

When a member of the StudyLink Support team is available to help you immediately, you'll see the 'Live Support' icon appear on the right-hand side of the screen, like this:

The screenshot shows the StudyLink Connect dashboard. At the top, there is a navigation bar with 'StudyLink Connect' and several menu items: 'Dashboard', 'New application', 'Prospects', 'Applications', 'Inbox 27', and 'Resources'. On the right side of the navigation bar, there are links for 'Edu Demo International', 'My Account', 'Preferences', 'Support', and 'Sign Out'. The main content area is titled 'Welcome back Edu Demo International' and contains several sections:

- Start New Application**: A green button.
- Items to action**: A list of items with counts and 'View' links:
 - 7 applications needing more information [View »](#)
 - 138 applications with offers [View »](#)
 - 27 messages direct from the institution [View »](#)
- Latest News**:
 - Receiving emails**:
 - 13-Dec-16 - UTAS: Thank you for using StudyLink to submit applications to the University of Tasmania. The University Admissions office will communicate with you by email. Unfortunately spam blockers can affect... [Read more](#)
 - New Announcement**:
 - 08-Aug-16 - UniSA: Something here... [Read more](#)

 On the right side of the page, there is a vertical green button labeled 'Live Support'.

Clicking on 'Live Support' will open a window where you can get chat with one of our support team who'll be able to assist with your enquiry or issue:

StudyLink Connect **Edu Demo International** My Account • Preferences • Support • Sign Out

Dashboard New application Prospects Applications Inbox 27 Resources

Welcome back Edu Demo International

[Start New Application](#)

Items to action

7	applications needing more information	View »
138	applications with offers	View »
27	messages direct from the institution	View »

Upcoming Intake Deadlines

Provider	Intake	Deadline
University of Tasmania	ELC Period 8 (2017)	02-Oct-17
University of South Australia	Study Period 6 - 2017	02-Oct-17
University of South Australia	Study Period 6 - 2017	09-Oct-17

Latest News

Receiving emails

13-Dec-16 - UTAS
Thank you for using StudyLink to submit applications to the University of Tasmania. The University Admissions office will communicate with you by email. Unfortunately spam blockers can affect...
[Read more](#)

New Announcement

08-Aug-16 - UniSA
Something here...
[Read more](#)

Good News!

11-Aug-15 - CQU
Last chance to apply for Term 3 - applications close on Friday...
[Read more](#)

New courses in 2017

21-Apr-15 - CDU International
The Office of Learning, Teaching and Community Engagement support providing a properly coordinated institution-level approach to: academic and planning ...
[Read more](#)

My super duper news item

15-Apr-15 - UITS

Please enter your email address to get started

Me: myagency@email.com
Just a moment...

Me: I am having trouble uploading a document - can you help me with it?

Emma: Sure, I can help. What is the application ID you are trying to upload it for

[View chat by myagency](#)

If we can't answer your query immediately or need you to send us some more information we might ask you to send an email to our Support Help Desk, you can do this by clicking in the 'Support' link in the top right-hand corner:

Edu Demo International My Account • Preferences **Support** • Sign Out



The StudyLink Support Team can only help you with questions about how to use StudyLink Connect – they aren't able to provide any admissions advice, so if your query is about courses, fees, admissions processes or progress, it's best to contact the Institution directly – you can send them a message from within your portal.

2.4 Terminology

Let's all agree on a couple of key terms that are used through the StudyLink Connect Agent Portal:

AGENT (OR AGENCY)

That's you! When we talk about an Agent in StudyLink Connect we are talking about an Education Agent that manages the application process on behalf of a prospect.

PROSPECT

A record for a person that contains information such as their name, date of birth, address, contact details and more. You can create prospect records for the purpose of managing your relationship with the prospect prior to them choosing to commence an application to an Institution.

APPLICATION

An application form that has been commenced on behalf of a prospect, for a particular institution and course (or courses). A prospect might have multiple applications if they have asked to apply to different institutions.

3 Dashboard

3.1 Start new application

Get started quickly by selecting the 'New Application' button.

3.2 Items to action

This is where you'll find information about applications that need your attention.

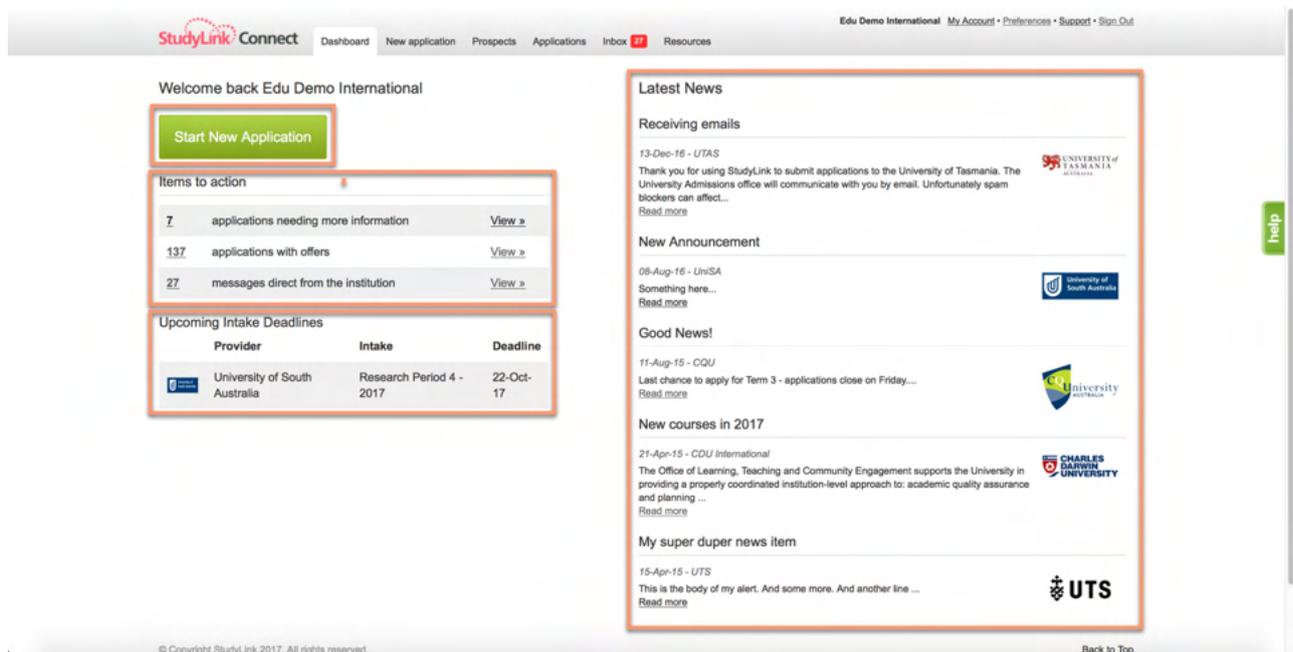
Review this section when you log in to make sure that you don't miss important application updates.

3.3 Upcoming intake deadlines

Get reminded of upcoming intake deadlines for the Institutions you represent so that you don't miss a single opportunity.

3.4 Latest news

Institutions might post news or updates directly to the agent portal. If they do, you'll be able to see them in the 'Latest News' section on the right-hand side of the dashboard.



StudyLink Connect Dashboard New application Prospects Applications Inbox 27 Resources

Edu Demo International My Account Preferences Support Sign Out

Welcome back Edu Demo International

[Start New Application](#)

Items to action

- 7 applications needing more information [View »](#)
- 137 applications with offers [View »](#)
- 27 messages direct from the institution [View »](#)

Upcoming Intake Deadlines

Provider	Intake	Deadline
 University of South Australia	Research Period 4 - 2017	22-Oct-17

Latest News

Receiving emails

13-Dec-16 - UTAS
Thank you for using StudyLink to submit applications to the University of Tasmania. The University Admissions office will communicate with you by email. Unfortunately spam blockers can affect...
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New Announcement

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21-Apr-15 - CDU International
The Office of Learning, Teaching and Community Engagement supports the University in providing a properly coordinated institution-level approach to: academic quality assurance and planning ...
[Read more](#)

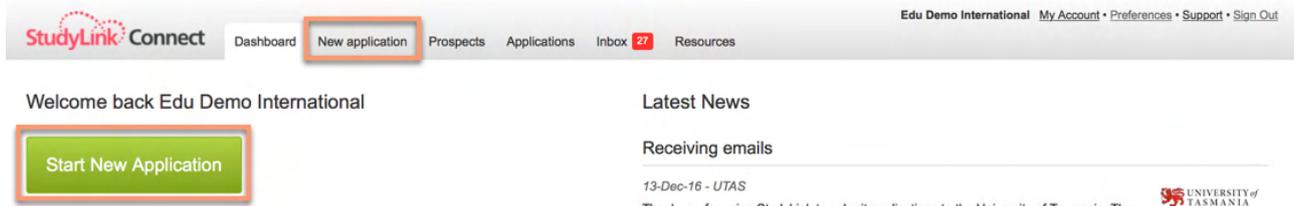
My super duper news item

15-Apr-15 - UTS
This is the body of my alert. And some more. And another line ...
[Read more](#)

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4 Prospects

If you want to create an application for a new student, you first need to create a prospect record (remember that a prospect is someone that the application belongs to). If you've selected 'Start new application' from the Dashboard or the 'New Application' tab, you'll first be taken to the 'Add New Prospect' screens automatically.



4.1 Basic prospect details

The first step is to type in the prospect's basic personal details to check whether or not they are already in the system. Once you've entered the basic prospect details, click 'Next'.

The screenshot shows the 'Enter basic prospect details' form. The form is divided into two sections: 'Personal details' and 'Contact details'. The 'Personal details' section includes fields for 'Family (last) name', 'First (given) name', 'Citizenship' (set to 'Any'), and 'Date of birth' (with dropdowns for Day, Month, and Year). The 'Contact details' section includes fields for 'Email address', 'Mobile number', and 'Home number'. A note below the email field states: 'Please note, this must be the applicant's personal email address.' At the bottom of the form, there are 'Cancel' and 'Next' buttons. A vertical 'help' button is visible on the right side of the form.

4.2 Duplicate checking

If there are possible duplicate records you'll be asked to confirm whether you want to create a new record, or choose to use an existing prospect record.

Create prospect record

Create a new prospect record with the following details:

Last (Family) Name	First (Given) Name	Date of Birth	Citizenship	Email Address	Select
Bacskai	Emma	20/1/1984		...@gmail.com	<input type="radio"/>

Or, use one of your existing prospect records that match the details entered:

Bacskai	Emma	20/1/1984		...-test@gmail.com	<input type="radio"/>
Bacskai	Emma	20/1/1984		...-test@gmail.com	<input type="radio"/>
Bacskai	Emma	20/1/1984		...@gmail.com	<input type="radio"/>
Bacskai	Emma	07/04/1944		...@studylink.com	<input type="radio"/>
Bacskai	Emma Agent Test	20/01/1980		...-agenttest@gmail.com	<input type="radio"/>
Bumbly	Dumbly	20/01/1984		...-humbly@gmail.com	<input type="radio"/>
Cqtest	Demo	12/01/1984		...-demo@gmail.com	<input type="radio"/>

4.3 Complete prospect record

Information entered on the prospect record can often be mapped to the fields on the application form, but it's up to you how much information you want to enter at this stage. The only mandatory fields are name, citizenship, date of birth and email. Once you've entered the required information, click 'Next'.

Complete prospect record

Bacskai, Emma

The following information will be used on each application you submit for this applicant to save you time. Enter as much or as little information as you can.

*Required

Personal details

Family (last) name:

First (given) name:

Title:

Date of birth:

Gender: Male Female Indeterminate/Unspecified/Intersex

Country of birth:

Citizenship:

Passport number:

Current contact details

Country:

Address:

Address 2:

Permanent contact details

Same as current contact details?

Country:

Address:

Address 2:

4.4 Adding prospect documents

The second step is to upload the prospect's documents. When you save documents to the prospect record they will be available when completing the application form using the 'Choose Existing' option.



If the student wants to submit multiple applications to different institutions, entering more information and documents on the prospect record will mean less data entry as information will be automatically copied to any subsequent application forms.

4.5 Viewing prospect records

The prospect tab shows you a list of all of the prospects that are associated with your Agency:

Citiz	Last name First name	D.O.B.	Email address	Applications	Last activity	Actions
	Woolley, Cassie	10/01/1996	...@studylink.com	24	28/09/2017 12:44	New application
	Who, Doctor	01/01/1980	...@who.com	35	23/09/2017 20:27	New application
	Smith, Jack	02/02/1997	...@gmail.com	6	14/09/2017 09:28	New application
	Woolley, Cassie	10/01/1996	...@studylink.com	9	17/05/2011 12:57	New application
	Minter, Nicholas	3/3/1987	...@studylink.com	123	04/10/2017 15:50	New application
	Dizzy, Dan	01/02/1996	...@studylink.com	5	27/10/2014 21:23	New application
	Mancini, Jessica	05/06/1994	...@gmail.com.it	6	15/06/2012 11:38	New application
	Howard, Jason	2/3/1986	...@nail.com	5	24/10/2012 11:32	New application
	Woolley, Cassie	06/02/1981	...@studylink.com	5	10/08/2015 17:59	New application
	Miller, Susanna	04/03/1992	...@nail.com	4	07/10/2012 18:05	New application

You can search through prospect records in two ways. You can either enter an email address, first name or last name and click 'Search' or choose 'Advanced search' to enter multiple criteria.

Citiz	Last name First name	D.O.B.	Email address	Applications	Last activity	Actions
	Woolley, Cassie	10/01/1996	...@studylink.com	24	28/09/2017 12:44	New application
	Who, Doctor	01/01/1980	...@who.com	35	23/09/2017 20:27	New application

4.6 Viewing prospect details

You can look at a prospect record by selecting 'View Prospect' from the Actions list. The prospect detail page will be displayed, which includes the following sections:

- Prospect summary
- Edit prospect (Edit the prospect information that was previously entered)
- Attach documents (Save additional documents against the prospect record)
- View applications (See all of the applications for the prospect)
- Add note or View notes (These notes are only visible to your Agency, they cannot be seen by the student or institution)

All Prospects Add a prospect

Prospect record

Prospect summary Edit prospect Attach documents View Applications Add Note View Notes

[Start new application for Cassie Woolley](#)

Woolley, Cassie

Personal Details

Family (Last) Name: Woolley	Country of birth: ALGERIA
First (Given) Name: Cassie	Citizenship: ALGERIA
Title:	Passport Number: A343434
Date of Birth: 10/01/1996	
Gender: Female	

<p>Current Contact Details</p> <p>Address:</p> <p>Suburb/Town/City:</p> <p>State/County/Province:</p> <p>Post/Zip Code:</p> <p>Country: ALGERIA</p> <p>Mobile Number:</p> <p>Home Number:</p>	<p>Permanent Contact Details</p> <p>Address:</p> <p>Suburb/Town/City:</p> <p>State/County/Province:</p> <p>Post/Zip Code:</p> <p>Country:</p> <p>Mobile Number:</p> <p>Home Number:</p> <p>*Email Address:</p>
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English Language Proficiency

English exam test name: IELTS	Overall score:
Date English exam taken: 04/03/2010	Reading score:
	Writing score:
	Speaking score:
	Listening score:

Funding Sources

<p>Do they have the financial capacity to fund their studies and living expenses in Australia?</p> <p>Do they intend to work the full allowed hours per week in order to fund their studies?</p> <p>Do they need a scholarship to study?</p>	<p>Please outline what percentage of funds will be provided by each source</p> <p>Education Loan: %</p> <p>Parents Funds: %</p> <p>Sibling Funds: %</p> <p>Grandparents Funds: %</p> <p>Uncle/Aunt Funds: %</p> <p>Third Party Funds: %</p> <p>Sponsor: %</p> <p>Other: %</p>
--	---

Education and Employment

<p>Gap Length (years):</p> <p>Purpose of Gap:</p> <p>Work Experience:</p> <p>Is the proposed course relevant to the applicant's prior study and/or work experience?</p> <p>If no, can it be explained, and how?</p>	<p>Has the applicant been excluded from any previous institution?</p> <p>Date</p> <p>Country</p> <p>Institution</p> <p>Reason</p>
---	---

Visa Processing

<p>Has the applicant previously had a visa application rejected?</p> <p>Was it as a dependent of another application?</p> <p>Country</p> <p>Date Rejected</p> <p>Reason</p>	<p>Do they have any relatives in the country of study?</p> <p>If yes, will they be staying with them during their study?</p> <p>Are they located in the city they intend to study in?</p> <p>What is their residency status?</p>
---	--

Family Details

<p>Is the applicant married?</p> <p>Marriage Date</p> <p>Will the applicant's spouse be accompanying them?</p> <p>Spouse's Qualifications</p> <p>Spouse's Work Experience</p>	<p>Do they have any relatives in the country of study?</p> <p>Does the applicant have children?</p> <p>How many children?</p> <p>Please provide the age of each child, and detail which children will be accompanying the applicant.</p>
---	--

Prospect's Applications

Age	Inst.	Course	Status last modified	Action View
		Access English Full-time	Saved (Incomplete Application) 24/03/2011 17:58	■ Continue
		Cambridge Advanced English Preparation	Ready to Submit (Incomplete Application) 24/03/2011 17:56	■ Review & submit
		Certificate IV in University Foundation Studies Certificate IV in University Foundation Studies (Corrections Stream)	New (New Application) 15/03/2011 14:09	■ Continue

Prospect Notes

These notes are private to your Agency and are not visible to the prospect or institution.

Date created	Note
19/09/2017 14:48	Test Note1

5 Starting a New Application

5.1 Application form

Now that you've added a prospect record, find the prospect in the Prospects tab, now you are ready to begin the application process! Select 'New application' from the Actions list to get started.

Citiz	Last name First name	D.O.B.	Email address	Applications	Last activity	Actions
	Woolley, Cassie	10/01/1996	[Redacted]	24	28/09/2017 12:44	New application
	Who, Doctor	01/01/1980	[Redacted]	35	23/09/2017 20:27	New application
	Smith, Jack	02/02/1997	[Redacted]	6	14/09/2017 09:28	New application

You can search by country, institution or course to find the course that the prospect wants to apply for. Select the course to apply for by clicking 'Apply'

Select course for Cassie Woolley

Country: Institution: Enter course keyword(s):

1 matches found.

Course Name	Code	Award	Campus	Study Mode	Select
Bachelor Of Demo Arts	DEMO1	Bachelors		Full Time	Apply

The application form will be displayed, and relevant information from the prospect record will be pre-filled. Complete the remaining application form fields as required. Mandatory fields are indicated with a *

Title: *

Family Name: *
as shown on your passport (maximum 80 characters)

First Given Name: *
as shown on your passport (maximum 40 characters)

Once the application form is complete, click 'Next'.

All mandatory information is provided. Click next to proceed.

5.2 Supporting documents

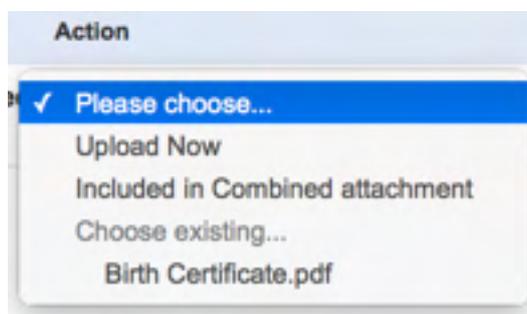
The last step in the application process is to ensure that all required documents are included.

5.2.1 Required documents

The 'Required documentation' table will show the questions from the application form that require a document to be uploaded.

Required documentation				
Form question	Name	Size	Status	Action
+ VISA AND OTHER INFORMATION > Birth Certificate > Please provide a copy of your birth certificate			Required	<div style="border: 1px solid orange; padding: 2px;">Please choose...</div>

The Action list gives you three different options for selecting a document to save against the question.



1. Upload Now will allow you to upload a new file from your computer.
2. 'Included in Combined attachment' allows you to indicate that the document is included in a single file. (See Option 1 below for how to upload a combined attachment).
3. Choose existing... will display a list of the prospect's documents that you have already uploaded to the prospect record.

You can choose to upload the prospects documents in a single combined PDF. To do this, scroll down to Option 1 and choose a file to upload:

Option 1: Upload a single file that includes all of your documents Help?

[Add Description] Upload

ONE JPEG or unprotected PDF file up to 10 MB file up to 10 MB

5.2.2 Additional documents

You also have the option of attaching additional documents, either by uploading new documents or selecting from existing documents.

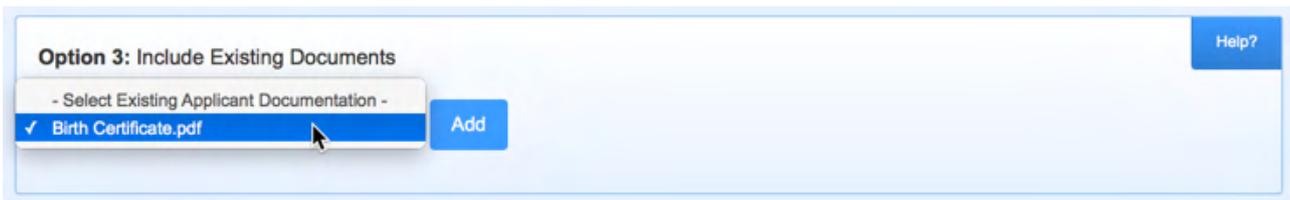
To upload new documents, scroll down to Option 2, click 'Upload' and select the file for upload.

Option 2: Upload your documents individually Help?

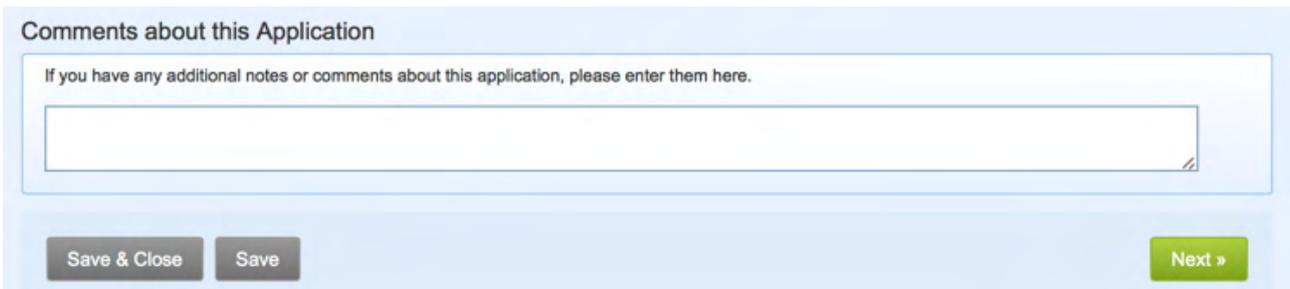
[Add Description] Upload

Upload requirements: JPEG or unprotected PDF files up to 5MB each (see help) files (max 10) up to 10 MB each

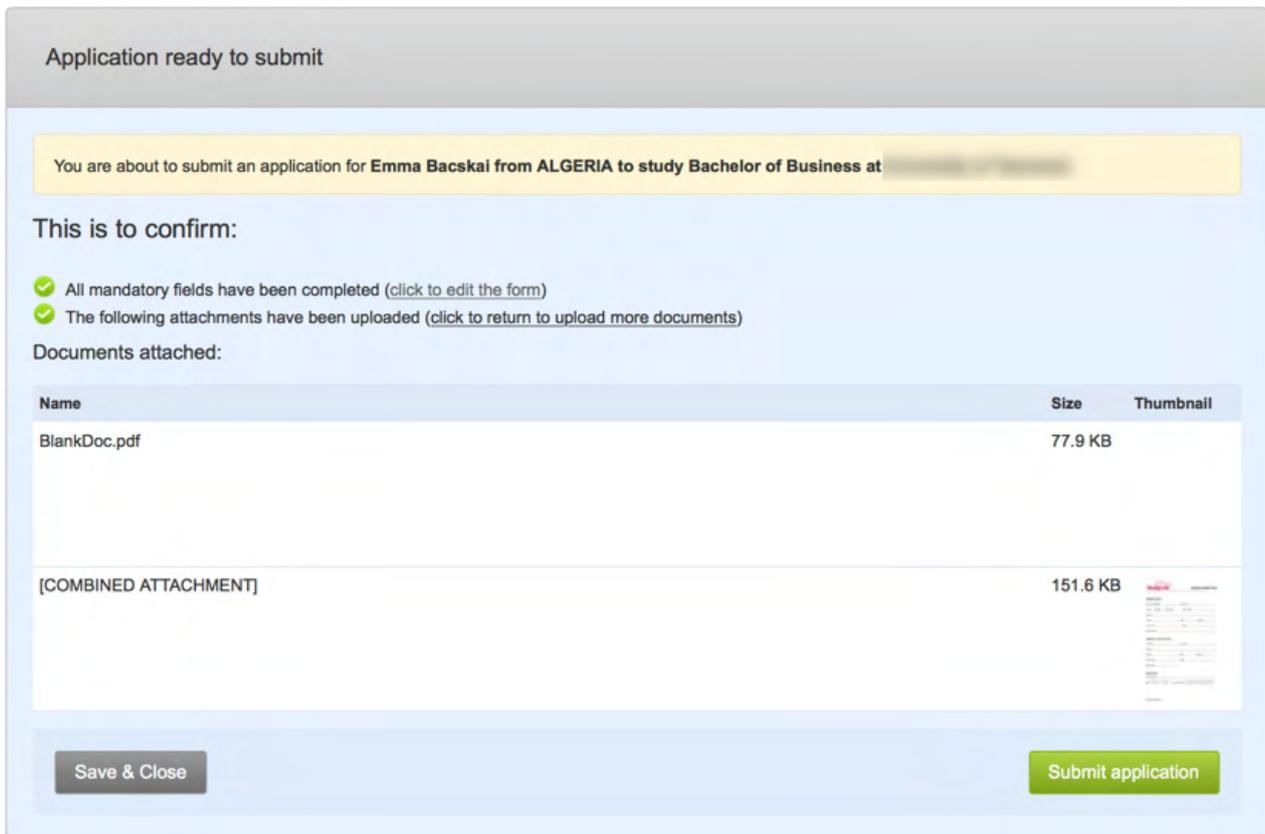
To include existing documents (saved to the prospect's record), scroll down to Option 3, select the file from the drop-down list and click 'Add'.



Once you have attached relevant documents, click 'Next' to proceed.



5.3 Submitting the application



Application ready to submit

You are about to submit an application for **Emma Bacskai from ALGERIA to study Bachelor of Business at** [University Name]

This is to confirm:

- ✓ All mandatory fields have been completed ([click to edit the form](#))
- ✓ The following attachments have been uploaded ([click to return to upload more documents](#))

Documents attached:

Name	Size	Thumbnail
BlankDoc.pdf	77.9 KB	
[COMBINED ATTACHMENT]	151.6 KB	

Save & Close Submit application

6 Applications

The application tab provides a summary of the most recent incomplete, submitted and offered applications. You can view all the applications for a particular stage by clicking 'All'.

The screenshot shows the 'Applications' page in StudyLink Connect. The navigation bar includes 'Dashboard', 'New application', 'Prospects', 'Applications' (selected), 'Inbox 27', and 'Resources'. The 'Applications' tab is active, and the 'All' sub-tab is selected. The page displays a list of applications categorized into three sections:

- Incomplete applications:** Lists 5 applications with statuses like 'Saved (Incomplete)', 'New (Incomplete)', 'Pending References', and 'Saved (Incomplete)'. Action buttons include 'Continue' and 'View activity'.
- Submitted applications, returned by provider for action:** Lists 5 applications with statuses like 'Incomplete - Research', 'Submitted', and 'Submitted, More Information Required'. Action buttons include 'Review and re-submit'.
- Submitted applications:** Lists 2 applications with status 'Submitted'. Action buttons include 'View activity'.

From the application page, you can view the actions that you can select for each application. Options may include:

- View Activity
- Send Additional Document
- Download PDF
- Cancel an incomplete application
- Send a message

6.1 View Activity

The activity page shows you the following information about the application:

- Application summary
- Activity history
This section shows a list of the statuses that the Institution has moved the application through while processing.
- Messages
This section shows a list of all messages that have been sent between the Institution and the Agency in regard to the application. There are also options to 'Send Message' and 'Send Document':

The screenshot shows the 'Messages' section of the application activity page. It displays a table of messages with the following columns: Date, Subject, To, and From. A message is listed with the subject 'Application submitted' and the sender 'University of Tasmania'. Below the message, there are two buttons: 'Send Message' and 'Send Document', both highlighted with a red box.

- Provided documents

Balaji Raju's application activity for Bachelor of Arts

Download Application

Application Summary

Prospect: Balaji Raju
 Application ID: S-133628
 Created: 29/09/2017 15:34
 Institution: University of [redacted]
 Program: Bachelor of Arts
 Award: Bachelors
 Intake: Semester 1 (2018)
 Study Mode: Full Time

Status and Action Required

Submitted

Resources from University of [redacted]

[View Resources](#)

Activity History

Date Changed	Status	Note
29/09/2017 15:37	Submitted	Submitted by rheadlam from admissions portal
29/09/2017 15:37	Incomplete	
29/09/2017 15:34	Incomplete	

Messages

Date	Subject	To	From
29/09/2017 15:37	Application submitted	<jph001+edudemo@gmail.com>	University of [redacted]

[Send Message](#) [Send Document](#)

Provided Documents

Date	Source	Name/Comment	Size	Thumbnail
29/09/2017 15:40	System	Application PDF	582.8 KB	

6.2 Send Documents

Sometimes an Institution might ask you to send them some more documents to assist them in processing the application. To do this, you can either choose 'Send Document' from the action menu on the application list, or you can choose 'Send Document' on the Activity page. Either way, you'll see the following screen where you can upload a document and notify the Institution:

Message re application

Compose a message about Application [133628]: RAJU, Balaji - Bachelor of Arts

To: Admissions

Subject: Application [133628]: RAJU, Balaji

Attachment:

All Files (see help) files (max 5) up to 5 MB each [Show Help](#)

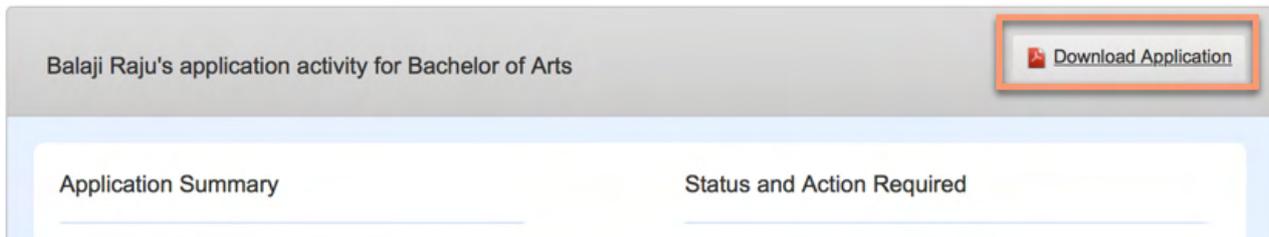
Uploaded attachments will be added to this application and can be viewed in the View Activity page.

[WRITE MESSAGE HERE]

 RE: Application [133628]: RAJU, Balaji - Bachelor of Arts

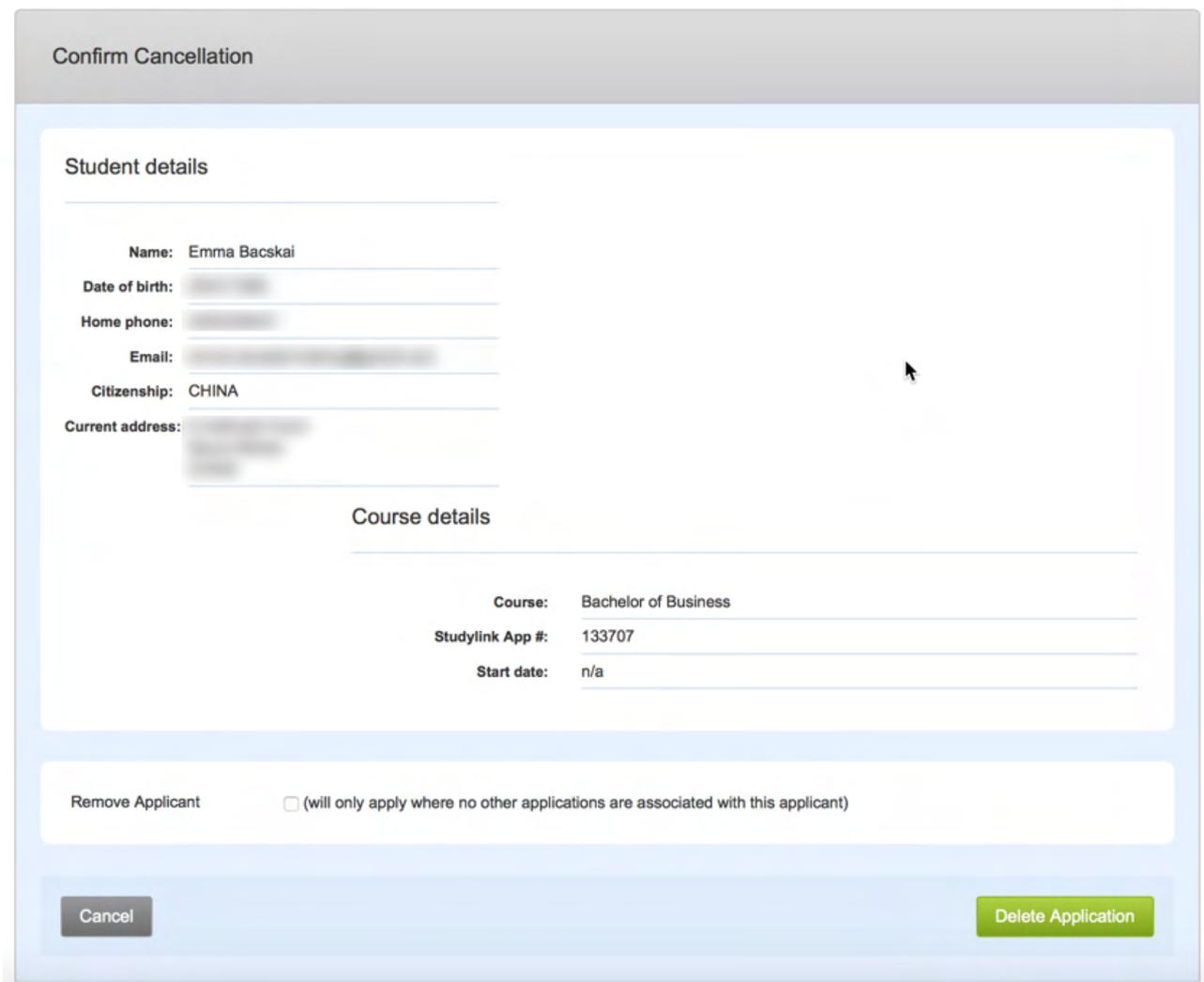
6.3 Download PDF

When the application is submitted, StudyLink Connect creates a PDF version of the application form. You can access this form by choosing 'Download PDF' from the action menu on the application list, by clicking the 'Download Application' shortcut on the Activity page or by selecting 'Application PDF' in the 'Provided documents' section on the Activity page.



6.4 Cancel an incomplete application

If an application has not yet been submitted to an Institution, you can choose to cancel it by selecting 'Cancel' from the action menu. You'll be asked to confirm the cancellation:



6.5 Send a message

You can send a message about an application to the Institution from within StudyLink Connect by selecting 'Send message' from the action menu on the application list, or you can choose 'Send message' on the Activity page.

Message re application

Compose a message about Application [132614]: RILEY, George - UTAS Access (Direct Entry) 6 - PKG

To: [Admissions](#)

Subject:

[WRITE MESSAGE HERE]

RE: Application [132614]: RILEY, George - [REDACTED] (Direct Entry) 6 - PKG

7 Inbox

When an Institution sends an email to your Agency about an application the email will appear in the 'Inbox'.

From here you can read, reply, forward or delete the email:

To help with keeping track of application activity, the email will also appear in the 'Messages' section of the application's Activity page:

8 Resources

The resources tab is where you will find links or documents that the Institution has made available to their Agents. Typically, Institutions will include information like forms, brochures, marketing information and course and fee details, although each Institution can choose what they'd like to make available.

When you click on the 'Resources' tab you'll see a list of the Institutions' that your Agency works with:

Click on an institution to view the Resources that they've made available:

Other Resources		
2014 - How to Apply (Archive - 2014)	pdf	333.9 KB
A2 How to Apply 2015	pdf	54.6 KB
A6 Destination	pdf	10.0 MB
Agent Checklist - India	pdf	77.5 KB
Agent Checklist - Vietnam, Pakistan, Nigeria	pdf	76.7 KB
Application for Internal Transfer 2011	pdf	54.7 KB
Credit Transfer 2011	pdf	69.3 KB
International Application Form	pdf	97.9 KB

- University International (direct) Links
- Applications
- Credit Exemption
- Tuition Fee Payment
- Refund Policy
- Prospectus
- Change of Program
- Fee Schedule
- How To Apply