



Position Description – Senior Learning Designer

Position Details

Position Title:	Senior Learning Designer
College/Portfolio:	College of Business and Law
School/Group:	Learning and Teaching
Campus Location:	Based at the Melbourne City campus, however may be required to work and/or be based at other campuses of the University.
Classification:	HEW 8
Employment Type:	Continuing
Time Fraction:	1.0 FTE

RMIT University

RMIT is a multi-sector university of technology, design and enterprise with more than 96,000 students and close to 10,000 staff globally. The University's mission is to help shape the world through research, innovation and engagement, and to create transformative experiences for students to prepare them for life and work.

<https://www.rmit.edu.au/about>

<https://www.universitiesaustralia.edu.au/university/rmit-university/>

Our three main campuses in Melbourne are located in the heart of the City, Brunswick and Bundoora. Other locations include Point Cook, Hamilton and Bendigo, two campuses in Vietnam (Hanoi and Ho Chi Minh City) and a centre in Barcelona, Spain. RMIT is a truly global university.

<https://www.rmit.edu.au/about/our-locations-and-facilities>

We are also committed to redefining our relationship in working with, and supporting, Indigenous self-determination. Our goal is to achieve lasting transformation by maturing our values, culture, policy and structures in a way that embeds reconciliation in everything we do. We are changing our ways of knowing, working and being to support sustainable reconciliation and activate a relationship between Indigenous and non-Indigenous staff, students and community. Our three campuses in Melbourne (City, Brunswick and Bundoora campuses) are located on the unceded lands of the people of the Woi Wurrung and Boon Wurrung language groups of the eastern Kulin Nation.

Why work at RMIT University

Our people make everything at the University possible. We encourage new approaches to work and learning, stimulating change to drive positive impact. Find out more about working at RMIT University, what we stand for and why we are an Employer of Choice.

<https://www.rmit.edu.au/careers>

We want to attract those who will make a difference. View RMIT's impressive standings in university rankings.

<https://www.rmit.edu.au/about/facts-figures/reputation-and-rankings>

Program and Digital Development

Program and Digital Development (within the [College of Business and Law](#)) is future-focused, discipline specific, program and course design and development (new and refresh); digital and blended learning; learning design by using:

- Student-centred principles and practices to create engaging, relevant and informative learning journeys;
- UX, SX and digital development in courses and programs;
- Purposeful use of educational technology;
- Program and course design and development including English Language support;
- Curriculum, assessment and pedagogy consultation and evaluation;
- Design and embed of micro-credentials in curriculum; and
- Led blended learning implementation in the College.

Position Summary

The Senior Learning Designer will work closely with teaching teams in the College and Schools to design high quality digital learning for course and programs. The role will provide leadership and expert advice in educational development, learning design and future pedagogies to enhance practice and outcomes in all locations and delivery modes. The Senior Learning Designer will help build digital learning capability amongst staff in Schools and encourage innovation. The incumbent will respond to School, College and University strategic priorities and coordinate design of digital learning that is consistent with university blended learning principles.

Reporting Line

Reports to: Manager, Learning Design

Direct reports: Nil

Organisational Accountabilities

RMIT University is committed to the health, safety and wellbeing of its staff. RMIT and its staff must comply with a range of statutory requirements, including equal opportunity, occupational health and safety, privacy and trade practice. RMIT also expects staff to comply with its policy and procedures, which relate to statutory requirements and our ways of working.

RMIT is committed to providing a safe environment for children and young people in our community. Read about our commitment and child safe practices. <https://www.rmit.edu.au/about/our-locations-and-facilities/facilities/safety-security/child-safety>.

Appointees are accountable for completing training on these matters and ensuring their knowledge and the knowledge of their staff is up to date.

Key Accountabilities

- Provide expert advice and support in digital pedagogies, learning design and innovative practice for diverse programs and courses across transnational campuses, partner locations and blended delivery modes
- Build academic capability in innovative blended learning approaches and emerging digital pedagogies

- Manage, lead and coordinate curriculum and L&T enhancement projects that align with University L&T goals and meet the needs of various stakeholders
- Develop and conduct professional development to build academic and teaching staff capability in blended learning, teaching and assessment
- Work collaboratively with College teaching staff and College learning and teaching team colleagues in other Colleges and RMIT Studios to design and implement solutions that enhance student learning experiences
- Actively participate in team initiatives and projects, contributing in ways that reflect commitment to team goals, clear communication, problem solving and information sharing
- Support the evaluation of projects and program initiatives as measures of evidence-based practice
- Engage in other activities relevant to supporting program transformation and effective use of blended and online learning
- Role model the RMIT values and be an active member of the Learning and Teaching Team
- Lead development of micro-credentials to meet the needs of College and Schools
- Participate in relevant RMIT forums as required and undertake other duties within scope as directed

Key Selection Criteria

1. Evidence of extensive experience in learning design, digital pedagogies and educational innovation.
2. Proven skills and experience in the use of innovative pedagogies to enhance student outcomes and staff practice.
3. Advanced knowledge of digital learning principles and practices, as well as current and future trends in digital learning technologies, including Canvas and Microsoft products.
4. Experience with the production of digital learning resources that include but are not limited to the use of video and multimedia production techniques.
5. Excellent organisational and project management skills, with the ability to prioritise, work to deadlines and manage several simultaneous projects.
6. Highly developed analytical and synthesis skills, including the ability to make independent judgements and solve problems within a complex environment.
7. Demonstrated outstanding communication and interpersonal skills, with proven ability to work as part of a team and secure the cooperation and engagement of a wide range of people to achieve agreed outcomes.
8. Highly developed interpersonal and communication skills and demonstrated ability to forge collaborative relationships across organisational boundaries and to connect and work with diverse teaching and academic staff to maintain positive, productive relationships that influence improvements in learning and teaching quality.
9. Demonstrated outstanding problem solving and critical thinking ability and flexibility to adapt work practices and models according to need.
10. Demonstrated professional experience in an area of education specialisation such as learning and teaching development, academic integrity, English Language support, employability, rewards and recognition, technology-enhanced-learning, assessment, curriculum design and development, evaluation methods.

Qualifications

A Bachelor Degree or equivalent in a teaching or training or related discipline; or Demonstrable Experience.

Note: Appointment to this position is subject to passing a Working with Children Check and other checks as required by the specific role. Maintaining a valid Working with Children Check is a condition of employment at RMIT.

Endorsed:	Signature: Name: Title: Date:	Approved:	Signature: Name: Title: Date:
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