



Position Description – Associate Lecturer

Position Details

Position Title: Associate Lecturer

College/Portfolio: Design & Social Context **School/Group:** Architecture & Urban Design

Campus Location: Primarily based at the City Campus, Melbourne.

Classification: Academic Level A

Time Fraction: 1.0

Employment Type: Continuing

Reporting Line: Program Manager of the Bachelor of Interior Design

No. of Direct reports: N/A

RMIT University

RMIT is a global university of technology, design and enterprise, committed to creating transformative experiences for students and making a meaningful impact through research, innovation, and engagement. For more information on RMIT University follow the links below.

<https://www.rmit.edu.au/about>

<https://www.universitiesaustralia.edu.au/university/rmit-university/>

<https://www.rmit.edu.au/about/facts-figures>

Our campuses in Melbourne (City, Brunswick, Bundoora, and Point Cook) are complemented by international campuses in Vietnam and a centre in Barcelona, Spain. We proudly acknowledge the Woi Wurrung and Boon Wurrung peoples of the eastern Kulin Nation on whose unceded lands our campuses are located.

We are deeply committed to reconciliation and Indigenous self-determination, embedding these values throughout our policies, culture and structures.

<https://www.rmit.edu.au/about/our-locations-and-facilities>

Why Join RMIT?

Our people are at the heart of everything we do. At RMIT, we value innovation, collaboration and impact. Our values are the heart (durrung) of who we are and what we stand for at RMIT. They guide what we do, how we make decisions, and how we treat each other.



Inclusion Imagination Integrity Courage Passion Impact

Learn more about our values: <https://www.rmit.edu.au/about/our-strategy/values>

Organisational Accountabilities

RMIT is committed to the safety, wellbeing and inclusion of all staff and students. As a staff member, you are expected to comply with all relevant legislation and RMIT policies, including those related to: Equal opportunity, Occupational health and safety, Privacy and trade practices & Child safety standards:

Appointees are responsible for completing all required training and ensuring that they and their team members remain up to date on relevant compliance obligations.

Staff are expected to understand and support RMIT's child safe practices as part of their professional responsibilities. More about our child safety commitment: <https://www.rmit.edu.au/about/our-locations-and-facilities/facilities/safety-security/child-safety>.

Leadership at RMIT

At RMIT, leadership is not defined by position or hierarchy—it is a shared responsibility demonstrated by all staff, regardless of role or title. Leadership is grounded in our six core values, which guide and shape how we work together, make decisions, and create impact.

Effective leadership means consistently integrating these values into everyday actions and interactions, whether influencing a project outcome, supporting a colleague, or leading a team. All staff are expected to embody the principles of the *Be-Know-Do* Leadership Model:

Be – We are open and authentic, inclusive and empowering. We are purpose driven role models and communicators.

Know – We are self-aware, and understand our stakeholders, our sector and priorities.

Do – We set clear direction and expectations, we develop ourselves and others and promote mutual accountability to deliver results.

At every level, leadership at RMIT is about influence, contribution, and mindset. It is reflected in how we empower others, foster collaboration, and drive positive change through capability-building and alignment to strategic goals.

The School of Architecture and Urban Design

The School of Architecture and Urban Design delivers innovative scholarship in architecture, landscape architecture, interior design and related fields of design. Innovation in learning and teaching is a key strength of the school. Practice-based and vertically integrated scholarship involving students, staff and practitioners provides an engagement in research-led design projects. The School of Architecture and Urban Design is leading the establishment of international excellence in research which is aligned to and working with RMIT's global network of partnerships, industries and cities, another of the University's key strategic aims. It is recognised as the world leader in Design Practice Research with distinguished practitioner PhD cohorts geographically clustered around activities in Melbourne, Barcelona and Ho Chi Minh City.

RMIT Interior Design is concerned with the social, cultural, material, technological, and temporal conditions of the spaces we inhabit. Students address pressing global challenges and explore the complex relationships between people, their environments, and other living entities through innovative studio-based learning guided by academic and industry leaders. The four-year Interior Design program with an embedded honours year, equips graduates to create impactful and transformative spaces that shape and respond to the dynamic conditions of the world. The discipline stream includes the Bachelor of Interior Design (Hons), Master of Interior Design, and PhD by practice research.

Position Summary

The Associate Lecturer will be required to teach and conduct classes in the discipline of interior design, and assist in the academic and administrative, consultative and coordination tasks involved with these courses. Functions associated with the position include presentation of lectures and tutorials, assessment of students and course administration in line with the University's quality assurance requirements. The Associate Lecturer is also required to undertake research activities in line with the University's research strategy. It is expected that the Associate Lecturer will work under support and guidance to develop expertise in teaching and research with an increasing degree of autonomy.

Key Accountabilities

1. Teach at a level appropriate to skills, primarily at undergraduate and graduate diploma level including: assisting in assessment design; conducting assessment; course evaluation activities; gather and use student feedback to inform improvement of teaching effectiveness.
2. Engage in scholarly and/or research activities and professional activities appropriate to the profession or discipline including: publishing and presenting research outputs at conferences and research forums; contributing to external research funding submissions; participating in supervision of higher degree by research candidates.
3. Participate in School governance activities as requested and undertake administration related to the position.

Key Selection Criteria

1. Demonstrated ability to prepare and teach programs in Interior Design at undergraduate and post-graduate levels, including online delivery, and the ability to produce high quality curriculum or program materials.
2. Demonstrated capacity to work effectively with and to negotiate sensitively with students especially on issues related to effective learning.
3. Evidence of research output relevant to Interior Design including publications, conference contributions and/or technical reports in the field.
4. Ability to generate alternative funding projects through effective liaison with industry and government.
5. Ability to work autonomously whilst displaying a strong commitment to work in a team environment, including the demonstrated ability to confidently and effectively work with colleagues, project team leaders, and industry partners.
6. Demonstrated ability to meet deadlines and effectively manage varying workloads and respond to changing priorities as required.
7. Demonstrated high level of communication skills.

Qualifications

Mandatory: 4 years of tertiary study or equivalent qualifications and experience. Successful candidates will be required to commence a PhD.

Preferred: Completion of the [Intro to Learning and Teaching Course \(Login required\)](#) or possess (or eligible to apply for) appropriate [HEA Fellowship \(login required\)](#).

Working with Children Check

Appointment to this position is subject to holding a valid Victorian Working with Children Check and other checks as required by the specific role. Maintaining a valid Working With Children Check is a condition of employment at RMIT.