



## Position Description – Associate Lecturer

### Position Details

<b>Position Title:</b>	Associate Lecturer
<b>Position Number:</b>	P026745
<b>College/Portfolio:</b>	College of Design and Social Context
<b>School/Group:</b>	School of Global, Urban and Social Studies
<b>Campus Location:</b>	Based at the city campus, but may be required to work and/or be based at other campuses of the University.
<b>Classification:</b>	Academic Level A
<b>Employment Type:</b>	Fixed Term
<b>Time Fraction:</b>	0.6

### RMIT University

RMIT is a multi-sector university of technology, design and enterprise. The University's mission is to help shape the world through research, innovation and engagement, and to create transformative experiences for students to prepare them for life and work. For more information on RMIT University follow the links below.

<https://www.rmit.edu.au/about>

<https://www.universitiesaustralia.edu.au/university/rmit-university/>

<https://www.rmit.edu.au/about/facts-figures>

Our three main campuses in Melbourne are located in the heart of the City, Brunswick, Bundoora and Point Cook, along with other Victorian locations. There are also two campuses in Vietnam (Hanoi and Ho Chi Minh City) and a centre in Barcelona, Spain. RMIT is a truly global university.

<https://www.rmit.edu.au/about/our-locations-and-facilities>

We are also committed to redefining our relationship in working with, and supporting, Indigenous self-determination. Our goal is to achieve lasting transformation by maturing our values, culture, policy and structures in a way that embeds reconciliation in everything we do. We are changing our ways of knowing, working and being to support sustainable reconciliation and activate a relationship between Indigenous and non-Indigenous staff, students and community. Our three campuses in Melbourne (City, Brunswick and Bundoora campuses) are located on the unceded lands of the people of the Woi Wurrung and Boon Wurrung language groups of the eastern Kulin Nation.

## Why work at RMIT University

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Our people make everything at the University possible. We encourage new approaches to work and learning, stimulating change to drive positive impact. Find out more about working at RMIT University, what we stand for and why we are an Employer of Choice.

<https://www.rmit.edu.au/careers>

We want to attract those who will make a difference. View RMIT's impressive standings in university rankings.

<https://www.rmit.edu.au/about/facts-figures/reputation-and-rankings>

## About the College of Design and Social Context

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RMIT's College of Design & Social Context brings together creative and practical study in the fields of design, technology and society. Comprised of nine schools, the College encompasses a wide variety of disciplines of the built environment, education, media & communication, global & social studies and across all fields of art and design. It is this breadth of expertise and the shared commitment to addressing the most urgent challenges and opportunities of our time through interdisciplinary collaboration that gives the College its unique identity.

Our work makes substantive contributions to sustainability and regenerative futures, global and social justice agendas and exploring the nexus of technology and the human experience. We seek to deepen our understanding and offer possible paths forward for society by addressing these issues with imagination, rigour, and practicality. We do this through excellence in education and research that is future-focused, industry-connected and community engaged.

With over 21,000 students in Australia and Vietnam – from undergraduate students to PhD candidates – learning and researching with a team of over 1000 academics, we are dedicated to fostering an environment that advances knowledge and transforms professional practice. Through our highly respected research centres, groups and international partnerships, the College is having an impact globally with agenda-setting research that informs government policy, supports industry innovation and advances creative practice.

The College has a significant presence in Asia and Europe through higher education programs and active research projects. This includes programs at RMIT's Vietnam campus and with partner organisations in Singapore and Hong Kong, and research activity at RMIT Europe, the University's innovation hub in Barcelona.

The College is recognised globally for its standing across numerous fields with Art and Design maintaining its number one spot in Australia and the Asia-Pacific, and 19th globally, in the 2023 QS World Rankings by Subject. Architecture and the Built Environment ranks second in Australia and 25th globally while Communications and Media Studies is ranked fourth in Australia and in the top 50 globally.

For more information see [www.rmit.edu.au/dsc](http://www.rmit.edu.au/dsc)

## School of Global, Urban and Social Studies (GUSS)

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Located in the heart of Melbourne on RMIT's City Campus, the School of Global, Urban and Social Studies is one of RMIT's largest schools. The School's vision is to contribute to a just and sustainable world, and to deliver education, training and research in four areas of focus:

- Criminology, legal and justice studies
- Global studies, languages, translating and interpreting
- Social work, youth work and social policy
- Sustainability and urban planning

We provide academic programs in Higher Education in these four main areas. We are a strongly research active school with research centres of national and international reputation - the Centre for Urban Research and the Social and Global Studies Centre.

With outstanding industry links, strong pathways and excellent research records, most of the School's academic programs are leaders in the market and in high demand. We aim to ensure every student has a transformative experience to prepare them for life and work in the growing professional areas of the future.

For more information, see <https://www.rmit.edu.au/about/schools-colleges/global-urban-and-social-studies/our-teaching-areas/criminology-and-justice-studies>

## Position Summary

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The Associate Lecturer will be required to teach and conduct classes in disciplines relevant to their field of expertise and assist in the academic and administrative, consultative and coordination tasks involved with these courses. Functions associated with the position include presentation of lectures and tutorials, assessment of students and course administration in line with the University's quality assurance requirements. The Associate Lecturer is also required to undertake research activities in line with the University's research strategy. It is expected that the Associate Lecturer will work under support and guidance to develop expertise in teaching and research with an increasing degree of autonomy.

## Reporting Line

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Reports to: Associate Dean, Criminology and Justice Studies

## Organisational Accountabilities

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RMIT University is committed to the health, safety and wellbeing of its staff. RMIT and its staff must comply with a range of statutory requirements, including equal opportunity, occupational health and safety, privacy and trade practice. RMIT also expects staff to comply with its policy and procedures, which relate to statutory requirements and our ways of working.

RMIT is committed to providing a safe environment for children and young people in our community. Read about our commitment and child safe practices. <https://www.rmit.edu.au/about/our-locations-and-facilities/facilities/safety-security/child-safety>.

Appointees are accountable for completing training on these matters and ensuring their knowledge and the knowledge of their staff is up to date.

## Key Accountabilities

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1. Teach at a level appropriate to skills, primarily at undergraduate and graduate diploma level including: assisting in assessment design; conducting assessment; course evaluation activities; gather and use student feedback to inform improvement of teaching effectiveness.
2. Engage in scholarly and/or research activities and professional activities appropriate to the profession or discipline including: publishing and presenting research outputs at conferences and research forums; contributing to external research funding submissions; participating in supervision of higher degree by research candidates.
3. Participate in School governance activities as requested and undertake administration related to the position.

## Key Selection Criteria

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1. Demonstrated ability to prepare and teach programs at undergraduate and post-graduate levels, including online delivery, and the ability to produce high quality curriculum or program materials, particularly in the areas of policy, legal studies, criminology, and criminal justice studies
2. Demonstrated capacity to work effectively with and to negotiate sensitively with students especially on issues related to effective learning.
3. Demonstrated energy and capacity to engage in research and publication.
4. Ability to generate alternative funding projects through effective liaison with industry and government.
5. Ability to work autonomously whilst displaying a strong commitment to work in a team environment, including the demonstrated ability to confidently and effectively work with colleagues, project team leaders, and industry partners.
6. Demonstrated ability to meet deadlines and effectively manage varying workloads and respond to changing priorities as required.
7. Demonstrated high-level written and verbal communication skills.

## Qualifications

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**Mandatory:** Qualification in the relevant discipline area.

**Preferred:** Commenced or enrolled to commence their PhD. Completion of the Essentials in Tertiary Teaching Practice program or equivalent (if the appointed candidate does not meet this requirement at the time of appointment, they will be supported to complete this as a requirement to fulfil their probation).

Note: Appointment to this position is subject to passing a Working with Children Check and other checks as required by the specific role. Maintaining a valid Working With Children Check is a condition of employment at RMIT.

<b>Endorsed:</b>	Signature:	<b>Approved:</b>	Signature:
	Name:		Name:
	Title:		Title:
	Date:		Date:

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<sup>1</sup> Equivalence is defined in the exemption criteria at <http://www.rmit.edu.au/browse;ID=3sdrya7u8m9v1>