



Position Description – RMIT Council Member

Position Details

Position Title: RMIT Council Member

Campus Location: Based at the City campus but may be required to attend meetings at other campuses of the University. Meetings are held in person - virtual attendance may be negotiated on an individual basis.

RMIT University

RMIT is a multi-sector university of technology, design and enterprise. The University's mission is to help shape the world through research, innovation and engagement, and to create transformative experiences for students to prepare them for life and work. For more information on RMIT University follow the links below.

<https://www.rmit.edu.au/about>

<https://www.universitiesaustralia.edu.au/university/rmit-university/>

<https://www.rmit.edu.au/about/facts-figures>

Our main campuses in Victoria are located in the heart of Melbourne, as well as Brunswick, Bundoora and Point Cook. There are also two campuses in Vietnam (Hanoi and Ho Chi Minh City) and a centre in Barcelona, Spain. RMIT is a truly international university.

<https://www.rmit.edu.au/about/our-locations-and-facilities>

We are also committed to redefining our relationship in working with, and supporting, Indigenous self determination. Our goal is to achieve lasting transformation by maturing our values, culture, policy and structures in a way that embeds reconciliation in everything we do. We are changing our ways of knowing, working and being to support sustainable reconciliation and activate a relationship between Indigenous and non-Indigenous staff, students and community. Our three campuses in Melbourne (City, Brunswick and Bundoora campuses) are located on the unceded lands of the people of the Woi Wurrung and Boon Wurrung language groups of the eastern Kulin Nation.

Why work at RMIT University

Our people make everything at the University possible. We encourage new approaches to work and learning, stimulating change to drive positive impact. Find out more about working at RMIT University, what we stand for and why we are an Employer of Choice.

<https://www.rmit.edu.au/careers>

We want to attract those who will make a difference. View RMIT's impressive standings in university rankings.

<https://www.rmit.edu.au/about/facts-figures/reputation-and-rankings>

Position Summary

RMIT Council is the governing body of the University and is responsible for the general direction and superintendence of the University. RMIT is seeking expressions of interest for a person to fill a vacancy on RMIT Council.

The primary responsibilities of Council Members include:

- Appointing and monitoring the performance of the Vice-Chancellor
- Approving the mission and strategic direction of the University, its annual budget and business plan
- Overseeing and reviewing the management of the University and its performance
- Overseeing the management and control of the University's finances
- Establishing policy and procedural principles for the operation of the University
- Approving and monitoring systems of control and accountability of the University, including those required to maintain a general overview of any entity over which the University has control
- Overseeing and monitoring the assessment and management of risk across the University, including University commercial activities
- Overseeing and monitoring the academic activities of the University
- Approving any significant University commercial activities.

General Capability and personal attributes

- Excellent interpersonal and communication skills – the ability to work well in a group, listen well, be confident to communicate your point of view frankly and respectfully.
- Demonstrated ability to interrogate and critically analyse a wide range of information.
- Strong intellectual curiosity, good judgement and genuine interest or knowledge of the higher education sector or community organisations.
- Integrity and high ethical standards; the ability to act in the best interest of the University as a whole.
- Must live and work in Victoria.

Experience / Qualifications

- Director experience or senior level management experience of medium to large scale organisations (Required)
- AICD qualification (Required)
- Financial management and investment experience (Required)
- Community and business engagement experience (Required)
- Strategic governance experience (Required)
- Tertiary or Higher education sector experience (Valued)

Probity and conduct

This is a Victorian Government Appointment, and all applicants will be required to undertake pre-appointment check, including:

- National Police Records Check
- Declaration of Private Interest
- Australian Financial Security Authority (AGSA) National Personal Insolvency Index (NPII) check and
- Australian Securities and Investment Commission (ASIC) Register of Persons Banned and Disqualified

If appointed, you will also be required to:

- Comply with RMIT University Policies and Code of Conduct.
- Keep confidential all information provided to you in your role on Council.
- Undertake an induction program on your duties and responsibly as a Council member and the operation of the university.
- Devote sufficient time to attend and prepare for Council meetings.

Time Commitment

- Council members are typically appointed for a 3-year year term and may be eligible for reappointment
- Council holds six meetings throughout the year, including 2 meetings devoted primarily to strategy.
- Preparation time for Council meetings requires a minimum of a half-day's reading time in advance of the meeting
- Council members will be appointed to a subcommittee of Council.
- Council members must attend key events like graduation.
- Council members must participate in professional development activities aligned to Council needs and requirements.

Diversity

RMIT University is committed to ensuring that the Council reflects the rich diversity of the Victorian community. Diversity of skills and expertise, and the perspectives and lived experiences of people from different backgrounds, contribute to good governance and help ensure that the Council is making decisions in the interests of the Victorian community.

The University encourages applications from people of all ages, women, Aboriginal & Torres Strait Islander people, people living with disabilities, people living in rural and regional Victoria, people from culturally and linguistically diverse backgrounds and people who openly identify as LGBTQI+.

We encourage applications from people with disability and will provide adjustments to the recruitment process upon request.

Remuneration

Council members are eligible for remuneration consistent with the RMIT Act Victorian Government guidelines.

Deadline for submissions is 5.00pm on Friday 2 October.

Current staff and students of the University are ineligible to apply.

Further Information
