



Position Description – Senior Consultant, Governance Risk & Compliance

Position Details

Position Title: Senior Consultant, Governance Risk & Compliance

College/Portfolio: Operations **School/Group:** Information Technology Services / Office of Chief Information Officer

Campus Location: Primarily based at City campus, and the potential to work across other RMIT campuses as required.

Classification: HEW8 **Time Fraction:** 1.0

Employment Type: Continuing

Fixed Term Reason: Choose an item.

Reporting Line: Head of Technology Governance, Risk & Compliance

No. of Direct reports: 0

RMIT University

RMIT is a global university of technology, design and enterprise, committed to creating transformative experiences for students and making a meaningful impact through research, innovation, and engagement. For more information on RMIT University follow the links below.

<https://www.rmit.edu.au/about>

<https://www.universitiesaustralia.edu.au/university/rmit-university/>

<https://www.rmit.edu.au/about/facts-figures>

Our campuses in Melbourne (City, Brunswick, Bundoora, and Point Cook) are complemented by international campuses in Vietnam and a centre in Barcelona, Spain. We proudly acknowledge the Woi Wurrung and Boon Wurrung peoples of the eastern Kulin Nation on whose unceded lands our campuses are located.

We are deeply committed to reconciliation and Indigenous self-determination, embedding these values throughout our policies, culture and structures.

<https://www.rmit.edu.au/about/our-locations-and-facilities>

Why Join RMIT?

Our people are at the heart of everything we do. At RMIT, we value innovation, collaboration and impact. Our values are the heart (durrung) of who we are and what we stand for at RMIT. They guide what we do, how we make decisions, and how we treat each other.



Inclusion Imagination Integrity Courage Passion Impact

Learn more about our values: <https://www.rmit.edu.au/about/our-strategy/values>

Organisational Accountabilities

RMIT is committed to the safety, wellbeing and inclusion of all staff and students. As a staff member, you are expected to comply with all relevant legislation and RMIT policies, including those related to: Equal opportunity, Occupational health and safety, Privacy and trade practices & Child safety standards:

Appointees are responsible for completing all required training and ensuring that they and their team members remain up to date on relevant compliance obligations.

Staff are expected to understand and support RMIT's child safe practices as part of their professional responsibilities. More about our child safety commitment: <https://www.rmit.edu.au/about/our-locations-and-facilities/facilities/safety-security/child-safety>.

Leadership at RMIT

At RMIT, leadership is not defined by position or hierarchy—it is a shared responsibility demonstrated by all staff, regardless of role or title. Leadership is grounded in our six core values, which guide and shape how we work together, make decisions, and create impact.

Effective leadership means consistently integrating these values into everyday actions and interactions, whether influencing a project outcome, supporting a colleague, or leading a team. All staff are expected to embody the principles of the *Be-Know-Do* Leadership Model:

Be – We are open and authentic, inclusive and empowering. We are purpose driven role models and communicators.

Know – We are self-aware, and understand our stakeholders, our sector and priorities.

Do – We set clear direction and expectations, we develop ourselves and others and promote mutual accountability to deliver results.

At every level, leadership at RMIT is about influence, contribution, and mindset. It is reflected in how we empower others, foster collaboration, and drive positive change through capability-building and alignment to strategic goals.

College/Portfolio/Group

The Operations Portfolio enables an integrated, enterprise-wide delivery for best practice student and staff experiences. The Operations Portfolio incorporates the following business units: Enterprise Projects and Business Performance (EPBP), Communications, People, Information and Technology Services (ITS), Office of the Chief Operating Officer, Procurement and Vietnam Operations.

The Operations Portfolio houses significant drivers and delivery components across the staff and student journeys and enables the overall experience for both groups. The Portfolio is integral in bringing the RMIT strategy to life globally. Each of these functions supports the global operations of the University both directly as well as through its controlled entities.

The Information Technology Services (ITS) function provides RMIT University with current and emerging Technology systems and services. Our vision of “unleashing technologies to enable great experiences for RMIT communities” supports a proactive and leading-edge technology ecosystem, mindset, and delivery, empowering the advancement of the University's commitment to advancing Lifelong Learners.

Position Summary

The Senior Consultant, Governance, Risk and Compliance (GRC) is responsible for supporting the identification, assessment, monitoring and reporting of technology and cybersecurity risks across Information Technology Services (ITS) and at Enterprise level. The role provides expert advice and hands-

on delivery to ensure governance, risk management and compliance practices are effectively embedded and continuously improved in alignment with RMIT's risk management framework and regulatory obligations.

The Senior Consultant works closely with ITS leadership, risk and control owners, and internal and external assurance functions to deliver risk-informed insights, coordinate audit and compliance activities, and strengthen overall GRC maturity. The role contributes to informed decision-making through high-quality reporting, risk analysis and assurance activities, while influencing stakeholders and supporting uplift in risk culture across key risk domains.

Key Accountabilities

- Lead the delivery of clear, accurate and timely risk reporting and strategic insights to ITS leadership and governance forums, enabling informed decision-making.
- Own and continuously improve enterprise and domain risk profiles and registers, ensuring completeness, accuracy and alignment to organisational priorities.
- Oversee the analysis, assessment and documentation of risks, ensuring consistency with risk frameworks, taxonomy and regulatory expectations.
- Lead and facilitate risk reviews with stakeholders, driving accountability, challenge and appropriate risk ownership across the organisation.
- Oversee and drive the monitoring of risk treatments, controls and issues, ensuring timely remediation and escalation of key risks.
- Coordinate governance forums and committee reporting (e.g. TRMF, ILT, ARMC), including preparation of materials, stakeholder engagement and tracking of actions.
- Manage internal and external audit activities, including coordination, stakeholder engagement and ensuring timely closure of findings and remediation actions.
- Contribute to compliance and assurance activities, including control testing, maturity assessments and third-party risk management practices.
- Lead key annual activities such as risk appetite reviews, assurance planning and maturity assessments, ensuring alignment to organisational strategy and risk posture.
- Support the development and delivery of the annual risk awareness plan, driving stakeholder engagement and contributing to uplift of risk culture and capability across ITS.

Key Selection Criteria

- Demonstrated experience in IT governance, risk and control frameworks (e.g. COBIT, NIST), with the ability to apply these effectively to assess, manage and report technology and cybersecurity risks in a complex environment.
- Proven experience in conducting third-party risk assessments, including stakeholder collaboration, identification of risks and issues, and development of practical, risk-based recommendations.
- Strong analytical and problem-solving capability, with the ability to make sound, well-reasoned decisions in situations with incomplete or ambiguous information.
- Demonstrated ability to proactively coordinate and support risk and compliance activities within a large and complex organisation, driving continuous improvement in processes, controls and risk maturity.
- Well-developed organisational and prioritisation skills, with the ability to work both independently and collaboratively, manage competing priorities, meet deadlines, and influence stakeholders to achieve sustainable outcomes.
- Highly developed interpersonal and communication skills, including the ability to build trusted relationships, clearly articulate risk insights, and effectively engage with diverse internal and external stakeholders.
- Demonstrated ability to work collaboratively within multidisciplinary teams, contributing to shared goals while fostering a positive, inclusive and accountable team environment.

Qualifications

Post graduate qualification or extensive relevant experience gained through working in a university, consulting firm or government environment.

CRISC, CISA, CISM certificates are not required but nice to have.

Working with Children Check

Appointment to this position is subject to holding a valid Victorian Working with Children Check and other checks as required by the specific role. Maintaining a valid Working With Children Check is a condition of employment at RMIT.