Position Description – Senior FP&A Profile and Revenue Analyst (Strategic Modelling)

Position Details

Position Title:	Senior FP&A Profile and Revenue Analyst (Strategic Modelling)
Position Number:	1
College/Portfolio:	Finance & Governance
School/Group:	Strategic Finance
Campus Location:	Based at the City campus, but may be required to work and/or be based at other campuses of the University.
Classification:	HEW 9
Employment Type:	Fixed Term
Fixed Term Reason:	Replacement Employee
Time Fraction:	1.0

RMIT University

RMIT is a leading multi-sector university of technology, design and enterprise with more than 91,000 students and 11,000 staff globally. We offer postgraduate, undergraduate, vocational education and online programs to provide students with a variety of work-relevant pathways.

Our purpose is to offer life-changing experiences for our students, and to help shape the world with research, innovation, teaching and industry engagement. With strong industry connections forged over 130 years, collaboration with industry remains integral to RMIT's leadership in education, applied and innovative research, and to the development of highly skilled, globally-focused graduates.

With three campuses in Melbourne (Central Business District, Brunswick and Bundoora), two in Vietnam (Hanoi and Ho Chi Minh City) and a centre in Barcelona, Spain, RMIT is a truly global university. RMIT also offers programs through partners in Singapore, Hong Kong, mainland China, Indonesia, Sri Lanka, Belgium, Germany, Austria and The Netherlands, and enjoys research and industry partnerships on every continent.

We are also committed to redefining our relationship in working with and supporting Aboriginal self-determination. Our goal is to achieve lasting transformation by maturing our values, culture, policy and

structures in a way that embeds reconciliation in everything we do. We are changing our ways of knowing, working and being to support sustainable reconciliation and activate a relationship between Indigenous and non-Indigenous staff, students and community. Our three campuses in Melbourne (City, Brunswick and Bundoora campuses) are located on the unceded lands of the people of the Woi Wurrung and Boon Wurrung language groups of the eastern Kulin Nation

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We're proud to share with you:

- The launch of our second **Reconciliation Plan for Dhumbah Goorowa– a "commitment to share" - an important step in our reconciliation journey.**
- RMIT University is an **Athena SWAN** member with Bronze Award accreditation and the College of Science, Engineering and Health is central to driving improvements in gender equality, diversity and inclusion, particularly in the Science, Technology, Engineering, Mathematics and Medicine (STEMM) disciplines.
- RMIT was placed **10th in the 2019 Randstad Employer Brand Research Awards**, up five spots from 2018.
- We were named as an **Employer of Choice for Gender Equality** by the Workplace Gender Equality Agency three years in a row!
- We achieved **Gold Employer status for LGBTIQ** inclusion in the Australian Workplace Equality Index (AWEI) in 2018, 2019 and 2020.
- We were recognised as a **top five employer in 2018 for workplace accessibility** by the Australian Network on Disability and awarded with **Disability Confident Recruiter Accreditation** in 2020.
- In 2020, RMIT University has become the first Australian institution to receive the **HR Excellence in Research Award,** recognized by the European Commission.

RMIT Standings in university rankings

We are ranked **#1 in the world** for our efforts to reduce inequality in the Times Higher Education (THE) Impact Rankings 2020.

RMIT has a deep commitment to innovation, research and teaching, we are a 5-Star university under the QS Stars international evaluation system and are **223rd globally in QS World University Rankings 2021** (moved up 15 places compared to 238th last year), being also 18th in the world among universities less than 50 years old (2014 QS Top 50 Under 50 index). Additionally:

- In the 2020 QS World University Rankings by Subject, RMIT was positioned 11th in the world (highest ranked in Australia) in Art and Design, 22nd in the world (fourth highest in Australia) in Architecture and the Built Environment, and 37th in Media and Communications. We are also among the world's top 100 universities in Engineering (Civil and Structural; Electrical and Electronic; and Mechanical, Mechanical, Aeronautical and Manufacturing); Accounting and Finance; and Business and Management Studies).

- In the 2020 QS Rankings by Subject, RMIT was ranked 11th in the world and number one in the Asia Pacific for Art and Design, and 26th in Architecture and the Built Environment. RMIT is also among the world's top 100 universities in Engineering (Civil and Structural; Electrical and Electronic; and Computer Science and Information Systems); Accounting and Finance; Business and Management Studies; and Communication and Media Studies. The 2018 Shanghai Ranking's Global Ranking of Academic Subjects highlighted RMIT's strength in Engineering and Technology in particular.

- In the specialised rankings, RMIT is ranked 77th in the QS Graduate Employability Rankings 2020 and 82nd in the inaugural Times Higher Education University Impact Rankings 2019.

- RMIT has moved up 51 places in the 2021 Times Higher Education World University Rankings, strengthening its reputation as a leading global university. The University has leapt more than 150 places since 2015 and is now ranked in the **top 301-350 band**.

- RMIT continued its strong performance in the 2020 CWTS Leiden Ranking, which ranks the world's top research-intensive universities, moving up 21 places to be ranked **293rd globally** on proportion of international publications, and **ranking 225th** on proportion of top 5% publications, up 120 places from 2019.

For more information, visit www.rmit.edu.au/about

College/Portfolio/Group

Financial services partners with other areas of the university in achieving the organisation's objectives by strategically orienting its provision of financial services to the delivery of the core operations of the university.

• Financial management, reporting and advice
• Budget development and management
• Financial evaluation and financial planning
• Corporate financial administration information system

Position Summary

The Senior Financial Planning & Analysis, Profile and Revenue Analyst (Strategic Modelling) will lead, build and deploy high-level predictive student profile and financial modelling tools and systems to provide valuable and timely insights into planned business activities, and to inform tactical and strategic decision making. Key areas of delivery will include but are not limited to:

• Co-ordinate and support all aspects of the RMIT Group student annual and five-year profile and revenue establishment processes
• Perform analysis and advise on enrolment performance monitoring, student profile forecasting, student fee & revenue forecasting (enterprise wide and cost centre)
• Extract and analyse relevant student profile information to address executive and government reporting requirements
• Execute day to day running of Hyperion / RPT – Student (RMIT's Student Load Forecasting Planning Tool) and master data configuration / integration with the linked systems: SAMS, HEAL and Adaptive Planning as subject matter expert.

The Senior Financial Planning & Analysis Profile Analyst (Strategic Modelling) is expected to work closely with stakeholders at all levels across the organisation.

Reporting Line

Reports to: Senior Manager Profile Planning

Direct reports: none

Organisational Accountabilities

RMIT University is committed to the health, safety and wellbeing of its staff. RMIT and its staff must comply with a range of statutory requirements, including equal opportunity, occupational health and safety, privacy and trade practice. RMIT also expects staff to comply with its policy and procedures, which relate to statutory requirements and our ways of working.

Appointees are accountable for completing training on these matters and ensuring their knowledge and the knowledge of their staff is up to date.

Key Accountabilities

- Undertake the development of robust and integrated student profile and revenue forecast system / models (current year and future 5 year) and scenarios of core datasets at agreed metrics / dimensions to supports enterprise decision-making.
- Schedule and monitor enterprise-wide activities to facilitate the delivery of regular and/or ad hoc enrolment performance reporting comparing actuals trends against target by multiple cohorts.
- Support senior analysts and management with escalations and specialist advice; system / model exceptional and disciplined execution of assigned tasks and contribute to the development of the functional teams' long-term strategic plan.
- Stay abreast of changes in Government funding mechanisms. Use forecast tools and trending mechanisms to deliver accurate estimates, for RMIT internally [CSP capping], and the Government funding regimes.
- Synthesise and share data insights through visualisation and other impactful mediums of communication by demonstrating nuanced understanding of different visualisation tools functionality and suitability for different customers and leading conversations with stakeholders on how data can best be used to quantify solutions to problems.
- Develop robust student profile and revenue system / models with critical input into enterprise-wide initiatives while contributing to and facilitating the data collection and stakeholder engagement within RMIT Group. Seek continuous improvements in student profile forecasting to automate tasks/processes or in response to changing business requirements.
- Assist with testing integration / security cases related to configuration changes or releases. Manage user acceptance testing with the end users effected by changes and releases and obtain relevant approvals.
- Draw upon innovative communication techniques for effective communication and to achieve desired outcomes and confidently present in a concise and articulate manner to senior leaders (Executive and Council commentary) and stakeholders (Profile Steering /Working Group).
- Any other duties within the scope of role as specified.

Key Selection Criteria

1. Significant experience in business and student profile modelling and forecasting projections with high-level understanding of data and analytics and the ability to build and deploy predictive models within complex organisational matrices and/or global/group environments.
2. Good levels of conceptual, strategic analysis and problem-solving skills to plan and implement appropriate action within an appreciation of the wider picture
3. Demonstrated ability to analyse / summarise complex data in a robust and controlled manner and translate it into meaningful business information to support sound decision making, high performance/results and growth.
4. Proven ability to work independently, cooperatively and collaboratively with cross functional teams to maximize performance. Excellent track record of commitment to and successful delivery of key business process, high-quality outputs within strict deadlines (organisational and time management skills) in a fast-paced, growing and environment.
5. Highly analytical, strong attention to detail and excellent computer and system integration skills, including experience in the use of financial management systems
6. Well-developed communication (verbal/written) and interpersonal skills with the ability to present information in clear and concise manner.

Qualifications

A relevant tertiary qualification and significant experience in a financial planning and analysis role with system, modelling, analytical, advisory and reporting experience in a large, complex organization.

Endorsed:	Signature: Name: Title: Date:	Approved:	Signature: Name: Title: Date: