



## Position Description – Strategic Finance Business Partner

### Position Details

---

<b>Position Title:</b>	Strategic Finance Business Partner - Property
<b>Position Number:</b>	TBC
<b>College/Portfolio:</b>	Finance & Governance
<b>School/Group:</b>	Strategic Finance
<b>Campus Location:</b>	Based at the City campus but may be required to work and/or be based at other campuses of the University.
<b>Classification:</b>	HEW 9
<b>Employment Type:</b>	Continuing
<b>Time Fraction:</b>	1.0

### RMIT University

---

RMIT is a global university of technology, design and enterprise, committed to creating transformative experiences for students and making a meaningful impact through research, innovation, and engagement. For more information on RMIT University follow the links below.

<https://www.rmit.edu.au/about>

<https://www.universitiesaustralia.edu.au/university/rmit-university/>

<https://www.rmit.edu.au/about/facts-figures>

Our campuses in Melbourne (City, Brunswick, Bundoora, and Point Cook) are complemented by international campuses in Vietnam and a centre in Barcelona, Spain. We proudly acknowledge the Woi Wurrung and Boon Wurrung peoples of the eastern Kulin Nation on whose unceded lands our campuses are located.

We are deeply committed to reconciliation and Indigenous self-determination, embedding these values throughout our policies, culture and structures.

<https://www.rmit.edu.au/about/our-locations-and-facilities>

## Why Join RMIT?

---

Our people are at the heart of everything we do. At RMIT, we value innovation, collaboration and impact. Our values are the heart (durrung) of who we are and what we stand for at RMIT. They guide what we do, how we make decisions, and how we treat each other.



**Inclusion Imagination Integrity Courage Passion Impact**

Learn more about our values: <https://www.rmit.edu.au/about/our-strategy/values>

## Organisational Accountabilities

RMIT is committed to the safety, wellbeing and inclusion of all staff and students. As a staff member, you are expected to comply with all relevant legislation and RMIT policies, including those related to: Equal opportunity, Occupational health and safety, Privacy and trade practices & Child safety standards:

Appointees are responsible for completing all required training and ensuring that they and their team members remain up to date on relevant compliance obligations.

Staff are expected to understand and support RMIT's child safe practices as part of their professional responsibilities. More about our child safety commitment: <https://www.rmit.edu.au/about/our-locations-and-facilities/facilities/safety-security/child-safety>.

## Leadership at RMIT

At RMIT, leadership is not defined by position or hierarchy—it is a shared responsibility demonstrated by all staff, regardless of role or title. Leadership is grounded in our six core values, which guide and shape how we work together, make decisions, and create impact.

Effective leadership means consistently integrating these values into everyday actions and interactions, whether influencing a project outcome, supporting a colleague, or leading a team. All staff are expected to embody the principles of the *Be-Know-Do* Leadership Model:

**Be** – We are open and authentic, inclusive and empowering. We are purpose driven role models and communicators.

**Know** – We are self-aware, and understand our stakeholders, our sector and priorities.

**Do** – We set clear direction and expectations, we develop ourselves and others and promote mutual accountability to deliver results.

At every level, leadership at RMIT is about influence, contribution, and mindset. It is reflected in how we empower others, foster collaboration, and drive positive change through capability-building and alignment to strategic goals.

## College/Portfolio/Group

---

Operations/ Finance & Assurance/ Finance Partnering

## Position Summary

---

The Strategic Financial Business Partner is an SME who supports leaders across the Operations Portfolio specifically the Property portfolio and the Finance Portfolio in the key delivery areas of:

- Financial planning, budgeting, forecasting and performance reporting
- Capital planning and business case review
- Capital and project approval and monitoring
- Financial, business, strategic and management advice and support

The range of duties include but are not limited to

- Establish and manage financial plans and budgets
- Financial performance reporting and analytics – analyse results and explain movements, trends and outliers
- Detailed Business Unit specific financial modelling to guide decision making
- Transformation projects and guide accounting treatment of change impacts
- Project and program budget/forecast and ongoing monitoring
- Business case reviews and approvals (CAPEX/OPEX Projects)
- Lead/Educate Business Stakeholders in all aspects of appropriate financial management
- Participate in Post investment review activity.

## Reporting Line

---

Reports to: Senior Strategic Finance Business Partner Operations

## Organisational Accountabilities

---

RMIT University is committed to the health, safety and wellbeing of its staff. RMIT and its staff must comply with a range of statutory requirements, including equal opportunity, occupational health and safety, privacy and trade practice. RMIT also expects staff to comply with its policy and procedures, which relate to statutory requirements and our ways of working.

Appointees are accountable for completing training on these matters and ensuring their knowledge and the knowledge of their staff is up to date.

## Key Accountabilities

---

- Foster a culture of collaboration and inclusion; identify and connect resources with complimentary capabilities to deliver on strategic outcomes while fostering contemporary business partnering practices across RMIT.
- Create clarity for the achievement of financial goals by converting RMIT's strategy into measurable goals with clear timeframes and owners; set organisation wide metrics, scorecards and incentives aligned to the execution of strategy and interpret external trends and changes to RMIT's strategic direction.
- Share information and data on the market and industry to stakeholders; link decisions to clear data, performance measures, enterprise levers and leading practice and identify/acts on business issues/opportunities within own area or escalates where appropriate.
- Balance evidence and fact with intuition and experience in making decisions; learn from decision outcomes to guide future decision making.
- Identify and provide insights into financial issues or opportunities RMIT wide at an executive level; support the adoption of cutting-edge management reporting tools and techniques while setting the

standards for financial management reporting, planning budgeting and forecasting, policies and frameworks amongst client groups.

- Build advanced analytical plans and leading analysis to yield meaningful insights; articulate complex analytical approaches and results, effectively communicating the 'so what' to create understanding and engagement while challenging senior stakeholders to push beyond presenting problem to uncover the root cause.
- Synthesis and share data insights through visualisation and other impactful mediums of communication by demonstrating nuanced understanding of different visualisation tools functionality and suitability for different customers while leading conversations with stakeholders on how data can best be used to quantify solutions to problems.
- Draw upon innovative communication techniques for effective communication and to achieve desired outcomes and confidently present in a concise and articulate manner to senior leaders and stakeholders.
- Aligned to the broader strategic direction of the organisation and incorporates key values and strategic pillars into the day-to-day delivery; understands service delivery from a UX perspective and aligned with other teams and functions to ensure handovers are seamless and the experience is consistent.
- Act as cooperative team player and peer, quick to solve problems with minimum noise, share knowledge, mentors, supports and guides other Finance Business Partners as required.
- Any other duties within the scope of role as specified.

**Key Selection Criteria**

---

1. Demonstrated experience in a Finance BP/Advisor role in a complex organisation ideally in the higher education sector with advanced understanding of financial controls and processes and systems
2. An excellent track record of solving complex and/or technical finance-related business issues using a variety of innovative approaches to drive culture, change and good business outcomes
3. Exceptional stakeholder management skills with proven ability to build effective relationships, work collaboratively with business leaders and multiple stakeholders at all levels
4. Ability to work with ambiguity on multiple projects and deliver to tight time frames.
5. Ability to think systemically and to connect strategically complex pieces of work both current and into the future while all the time minimising risk and ensuring compliance
6. An excellent communicator, both verbal and written with demonstrated expertise developing and presenting financial analysis, reports and plans to leaders in a clear and concise manner
7. Experience supporting change programs with the capability to solve complex problems where precedent may not exist

**Qualifications**

---

A relevant tertiary qualification and membership of a professional association (CA/CPA) and significant experience in a Finance Business Partner role with experience in planning, forecasting, analysis and reporting a large, complex organization.

Note: Appointment to this position is subject to passing Police and Working with Children Checks.

<b>Endorsed:</b>	Signature: Name: Title: Date:	<b>Approved:</b>	Signature: Name: Title: Date:
------------------	--	------------------	--