



Senior Curriculum Specialist (Indigenous)

Position Details

Position Title:	Senior Curriculum Specialist (Indigenous)
Position Number:	TBA
College/Portfolio:	College of Business and Law
School/Group:	Office of the Associate DVC Learning, Teaching and Quality
Campus Location:	Based at the city campus, but may be required to work and/or be based at other campuses of the University.
Classification:	HEW 9
Employment Type:	Continuing
Time Fraction:	1.0 FTE

This is an Identified position and being an Australian Aboriginal and/ or Torres Strait Islander is considered a 'genuine occupational qualification' in accordance with section 12 and 26 of the Equal Opportunity Act 2010.

RMIT University

RMIT is a multi-sector university of technology, design and enterprise. The University's mission is to help shape the world through research, innovation and engagement, and to create transformative experiences for students to prepare them for life and work. For more information on RMIT University follow the links below.

<https://www.rmit.edu.au/about>

<https://www.universitiesaustralia.edu.au/university/rmit-university/>

<https://www.rmit.edu.au/about/facts-figures>

Our three main campuses in Melbourne are located in the heart of the City, Brunswick and Bundoora. Other locations include Point Cook, Hamilton and Bendigo, two campuses in Vietnam (Hanoi and Ho Chi Minh City) and a centre in Barcelona, Spain. RMIT is a truly global university.

<https://www.rmit.edu.au/about/our-locations-and-facilities>

We are also committed to redefining our relationship in working with, and supporting, Indigenous self-determination. Our goal is to achieve lasting transformation by maturing our values, culture, policy and structures in a way that embeds reconciliation in everything we do. We are changing our ways of knowing, working and being to support sustainable reconciliation and activate a relationship between Indigenous and non-Indigenous staff, students and community. Our three campuses in Melbourne (City, Brunswick and Bundoora campuses) are located on the unceded lands of the people of the Woi Wurrung and Boon Wurrung language groups of the eastern Kulin Nation.

Why work at RMIT University

Our people make everything at the University possible. We encourage new approaches to work and learning, stimulating change to drive positive impact. Find out more about working at RMIT University, what we stand for and why we are an Employer of Choice.

<https://www.rmit.edu.au/careers>

We want to attract those who will make a difference. View RMIT's impressive standings in university rankings. <https://www.rmit.edu.au/about/facts-figures/reputation-and-rankings>

College of Business and Law

RMIT University has a reputation for excellence in business and management education, providing high quality, industry-responsive programs and research relevant to the national and global marketplace. Our College of Business and Law has a proud history of providing programs that meet the evolving needs of students and industry. Schools in the College of Business and Law offer programs in the heart of Melbourne, RMIT Vietnam and partner institutions around the world.

The College of Business and Law is one of the largest business schools in the Asia Pacific region and delivers industry-engaged education and applied research that spark ambition and new perspectives. Attracting over 31,000 students, programs are delivered in Melbourne, Vietnam, and via significant teaching partnerships in Singapore and China. Through RMIT Online the College offers a range of Undergraduate and Postgraduate programs.

The College of Business and Law comprises five schools offering programs from Bachelor degrees to PhD levels. The College continues to provide industry-responsive programs relevant to both students and the future needs of employers with a wide range of award programs, executive education and training that can be tailored for the workplace. Alongside established programs covering international management education, financial markets, and international accounting and law, specialist programs such as entrepreneurship and logistics are offered. This breadth of programs offered is possible through collaborative and cooperative teaching and research and many Business students may find that they will be studying alongside peers from a variety of business disciplines throughout their time at RMIT.

RMIT College of Business and Law has a proud history of providing programs that meet the evolving needs of students and industry. All our programs incorporate Work Integrated Learning (WIL) which means that our students are work-ready by the time they graduate. This embedded industry perspective places them ahead of their competitors in the job market and provides an invaluable opportunity to start developing social and professional networks during their RMIT studies.

Our teaching staff deliver programs responsive to the latest industry requirements and are actively engaged in research and consultation to business and government. We also connect with the local Victorian community, businesses, research centres, governments and secondary schools in Australia to run projects, provide services, host conferences and provide networking opportunities for business leaders and alumni.

For more information visit <https://www.rmit.edu.au/about/schools-colleges/college-of-business-and-law>

Position Summary

The Senior Curriculum Specialist (Indigenous) will be responsible for the embedding of Indigenous knowledges into the College's academic programs and courses. Via the development and execution of dedicated training, the role will ensure that academic and professional staff develop sufficient capability to adequately handle Indigenous content when working with students. The incumbent will lead the conversation with Deans and other executive-level leaders to create impactful, pedagogically-sound and innovative solutions.

Reporting Line

Reports to: Associate Deputy Vice-Chancellor (Learning, Teaching and Quality) College of Business & Law

Direct reports: Nil

Organisational Accountabilities

RMIT University is committed to the health, safety and wellbeing of its staff. RMIT and its staff must comply with a range of statutory requirements, including equal opportunity, occupational health and safety, privacy and trade practice. RMIT also expects staff to comply with its policy and procedures, which relate to statutory requirements and our ways of working.

Appointees are accountable for completing training on these matters and ensuring their knowledge and the knowledge of their staff is up to date.

Key Accountabilities

- Enable students to build their personal and professional connections with Indigenous knowledges and contexts through learning and engagement opportunities.
- Design and develop high quality, pedagogically-sound and innovative curriculum that embeds Indigenous knowledges, perspectives and contexts in business and law education
- Design and deliver training for academic staff to build capability in delivering aspects of Indigenous Knowledges as part of their teaching.
- Collaborate with other parts of the Learning and Teaching portfolio to increase student engagement and champion the meaningful embedding of Indigenous knowledges in courses.
- Lead the College's community of practice focused on reconciliation and responsible practice activities related to Learning and Teaching.
- Collaborate closely with the College's Reconciliation Advisor on aspects of Indigenous Knowledges in strategy and engagement work.
- Build constructive working relationships and influence internal stakeholders, including Deans and executive-level heads of portfolios to achieve desirable outcomes for the College and utilise networks, communities of practice and other activities across the University.
- Maintain currency of knowledge in an area of specialisation such as curriculum design, assessment, technology-enhanced learning, through Indigenous knowledges perspectives.
- Collaborate with academics to develop case studies that take Indigenous perspectives, knowledges and voices into account.
- Where required, support in general curriculum design, assessment, blended learning, and pedagogy.
- As an ex-officio member, contribute to the College's Ngulu Indigenous Advisory Group.
- Other duties as required by the ADVC Learning and Teaching, within the scope of the classification.

Key Selection Criteria

1. Must be of Australian Aboriginal and/or Torres Strait Islander heritage.
2. Demonstrated, high level of capability in curriculum development, assessment or technology-enhanced learning, using Indigenous knowledges perspectives.
3. Proven excellence in understanding of and communicating issues affecting Aboriginal and/or Torres Strait Islander people.
4. Demonstrated high-level ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander peoples.
5. Excellent interpersonal, relationship management and influencing skills, including the ability to gain cooperation from executive-level stakeholders.
6. Demonstrated high-level capability and commitment to continue to develop Indigenous perspectives in the curricula.
7. Demonstrated experience in high-level reporting and analysis, with the ability to write and present concisely and effectively.
8. High-level organisational and project management skills and the ability to prioritise work, work to deadlines and undertake several parallel projects.

Qualifications

A degree with appropriate experience; or an equivalent combination of relevant experience and/or education/training.

Note: Appointment to this position is subject to passing a mandatory check i.e. Working with Children check and National Police Check.

This is an Identified position and being an Australian Aboriginal and/ or Torres Strait Islander is considered a 'genuine occupational qualification' in accordance with section 12 and 26 of the Equal Opportunity Act 2010.

The successful applicant is required to provide confirmation of their Australian Aboriginal and/ or Torres Strait Islander heritage.

Endorsed:	Signature: Name: Title: Date:	Approved:	Signature: Name: Title: Date:
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