



Position Description – Learning Designer

Position Details

Position Title: Learning Designer

College/Portfolio: College of Design and Social Context **School/Group:** Learning & Teaching

Campus Location: Primarily based at Melbourne City campus, and the potential to work across other RMIT campuses as required.

Classification: HEW 7 **Time Fraction:** 1.0FTE

Employment Type: Fixed Term

Fixed Term Reason: Replacement Employee

Reporting Line: Manager, Learning Design

No. of Direct reports: 0

RMIT University

RMIT is a global university of technology, design and enterprise, committed to creating transformative experiences for students and making a meaningful impact through research, innovation, and engagement. For more information on RMIT University follow the links below.

<https://www.rmit.edu.au/about>

<https://www.universitiesaustralia.edu.au/university/rmit-university/>

<https://www.rmit.edu.au/about/facts-figures>

Our campuses in Melbourne (City, Brunswick, Bundoora, and Point Cook) are complemented by international campuses in Vietnam and a centre in Barcelona, Spain. We proudly acknowledge the Woi Wurrung and Boon Wurrung peoples of the eastern Kulin Nation on whose unceded lands our campuses are located.

We are deeply committed to reconciliation and Indigenous self-determination, embedding these values throughout our policies, culture and structures.

<https://www.rmit.edu.au/about/our-locations-and-facilities>

Why Join RMIT?

Our people are at the heart of everything we do. At RMIT, we value innovation, collaboration and impact. Our values are the heart (durrung) of who we are and what we stand for at RMIT. They guide what we do, how we make decisions, and how we treat each other.



Inclusion Imagination Integrity Courage Passion Impact

Learn more about our values: <https://www.rmit.edu.au/about/our-strategy/values>

Organisational Accountabilities

RMIT is committed to the safety, wellbeing and inclusion of all staff and students. As a staff member, you are expected to comply with all relevant legislation and RMIT policies, including those related to: Equal opportunity, Occupational health and safety, Privacy and trade practices & Child safety standards:

Appointees are responsible for completing all required training and ensuring that they and their team members remain up to date on relevant compliance obligations.

Staff are expected to understand and support RMIT's child safe practices as part of their professional responsibilities. More about our child safety commitment: <https://www.rmit.edu.au/about/our-locations-and-facilities/facilities/safety-security/child-safety>.

Leadership at RMIT

At RMIT, leadership is not defined by position or hierarchy—it is a shared responsibility demonstrated by all staff, regardless of role or title. Leadership is grounded in our six core values, which guide and shape how we work together, make decisions, and create impact.

Effective leadership means consistently integrating these values into everyday actions and interactions, whether influencing a project outcome, supporting a colleague, or leading a team. All staff are expected to embody the principles of the *Be-Know-Do* Leadership Model:

Be – We are open and authentic, inclusive and empowering. We are purpose driven role models and communicators.

Know – We are self-aware, and understand our stakeholders, our sector and priorities.

Do – We set clear direction and expectations, we develop ourselves and others and promote mutual accountability to deliver results.

At every level, leadership at RMIT is about influence, contribution, and mindset. It is reflected in how we empower others, foster collaboration, and drive positive change through capability-building and alignment to strategic goals.

College/Portfolio/Group

Program and Digital Development

Future-focused, discipline specific, program and course design and development (new and refresh); digital and blended learning; learning design

- Using student-centred principles and practices to create engaging, relevant and informative learning journeys. UX approach.
- UX, SX and digital development in courses and programs
- Purposeful use of educational technology
- Program and course design and development including English Language support
- Curriculum, assessment and pedagogy consultation and evaluation
- Design and embed of micro-credentials in curriculum
- Lead blended learning implementation in the College

Position Summary

The Learning Designer will support academic and teaching staff to design, develop and deliver transformative curriculum in new and amended programs. The Learning Designer will work collaboratively and proactively as a team member with Learning, Teaching and Quality colleagues and School teaching teams to prepare innovative and fit-for-purpose learning activities and learning resources based on curriculum requirements for contemporary HE education settings. The incumbent will have experience and a comprehensive understanding of the role educational technology plays in enhancing student experience and outcomes, as well as knowledge of the pedagogical affordances of discipline-specific strategies for face-to-face and online learning environments.

Key Accountabilities

- Provide support to an assigned team of academic and teaching staff in designing learning resources, drawing on appropriate pedagogy, disciplinary specific strategies and contemporary approaches in learning and teaching
- Develop and prepare innovative pedagogical and learning resources using a variety of media for blended and online learning environments in collaboration with the College ADG learning and teaching team colleagues for assigned programs
- Test, troubleshoot, and adapt learning solutions based on feedback, functionality and constraints
- Adhere to appropriate quality frameworks and copyright requirements as required
- Conduct professional development workshops and interventions to support academic and teaching staff development in blended learning, teaching and assessment
- Actively participate in team initiatives and projects and cooperate with team members in a manner that reflects a commitment to team goals and objectives, effective communication, information sharing and problem-solving practices
- Engage with University and College priorities and strategic initiatives to improve student learning outcomes in programs and courses at all levels
- Work collaboratively with College teaching staff and learning and teaching team colleagues across all Colleges and RMIT Studios to design and implement solutions that enhance student learning experiences
- Participate in relevant RMIT forums as required and undertake other duties within scope as directed
- Support development and effective implementation of micro-credentials to meet the needs of College and Schools

Key Selection Criteria

- Evidence of experience in learning and assessment design, digital pedagogies and educational innovation.
- Proven skills and experience in instructional design and the development of HE student-centred learning experiences and resources.
- Knowledge of digital learning principles and practices, as well as current and future trends in digital learning technologies, including Canvas and Microsoft products
- Experience with the production of interactive digital learning resources that utilises various educational technologies.
- Demonstrated project management skills in coordinating multiple stakeholders, meeting timeframes and delivering outcomes.
- Demonstrated outstanding problem solving and critical thinking ability and flexibility to adapt work practices and models according to need.
- Highly developed interpersonal and communication skills and demonstrated ability to forge collaborative relationships across organisational boundaries and to connect and work with diverse teaching and academic staff to maintain positive, productive relationships that influence improvements in learning and teaching quality
- Demonstrated professional experience in an area of education specialisation such as learning and teaching development, academic integrity, English Language support, employability, rewards and recognition, technology-enhanced-learning, assessment, curriculum design and development, evaluation methods
- Relevant experience in a University environment (desirable)

Qualifications

A Bachelor Degree or equivalent in a teaching or training or related discipline; or Demonstrable Experience.

Working with Children Check

Appointment to this position is subject to holding a valid Victorian Working with Children Check and other checks as required by the specific role. Maintaining a valid Working With Children Check is a condition of employment at RMIT.