

Job Description – Lecturer/Senior Lecturer, Logistics and Supply Chain Management

Position Details

Position Title:	Lecturer/Senior Lecturer, Logistics and Supply Chain
Division/ Centre:	The Business School
Department:	Business Innovation
Campus Location:	Based at the Saigon South campus but may be required to work and/or be based at other campuses of RMIT Vietnam.
Job Grade/ Classification:	Lecturer/Senior Lecturer
Time Fraction:	1.0

RMIT University

RMIT is a leading multi-sector university of technology, design and enterprise with more than 96,000 students and close to 10,000 staff globally. We offer postgraduate, undergraduate, vocational education and online programs to provide students with a variety of work-relevant pathways.

The University's mission is to help shape the world through research, innovation and engagement, and to create transformative experiences for students to prepare them for life and work.

Our three main campuses in Melbourne are located in the heart of the City, Brunswick and Bundoora. Other locations include Point Cook, Hamilton and Bendigo.

In Vietnam RMIT has two campuses (Ho Chi Minh City and Hanoi) and an English language centre (Danang) and a research and industry collaboration centre in Barcelona, Spain. Programs are offered through partners in Singapore, Hong Kong, Sri Lanka and mainland China, with research and industry partnerships on every continent.

RMIT is committed to First Nations' community engagement, and to advancing the success of Aboriginal and Torres Strait Islander people through education, research and employment.

RMIT Standings in university rankings

RMIT is ranked 190th in the 2022 QS World University Rankings consolidating its reputation as a global leader in education and research. The rise into the world's Top 200 is an increase of 16 places from last year and 110 places since 2015. The University is also now ranked 11th in Australia, up from 14th position last year.

The University was recently ranked number three in the world and second in Australia in the Times Higher Education Impact Rankings for its commitment to reducing inequality within and among countries (SDG 10) and fifth globally and first in Australia for promoting decent work and economic growth (SDG 8).

RMIT also had 10 subject areas ranked in the top 100 globally in the QS World University Rankings by Subject, including a standout result for the University's Art and Design offering, which maintained its number one spot in Australia, second in the Asia-Pacific and 15th globally.

For more information, visit www.rmit.edu.au/about

RMIT Vietnam

RMIT University Vietnam (RMIT Vietnam) is a campus of RMIT University. RMIT Vietnam is creating an innovative research, teaching and learning culture. We are committed to providing internationally recognised high-quality education and professional training for our students, clients and members of the community.

As an internationally recognised Australian university based in Asia, RMIT Vietnam is assisting in the development of human resources capability in Vietnam and the region.

Degrees are awarded by RMIT University in Australia, allowing Vietnamese students to receive an overseas education without having to leave home. Given its international profile, RMIT Vietnam is also host to students from Australia and many other countries. All degree programs are recognised by the Vietnamese Ministry of Education and Training (MOET) and are subject to regulation by the Australian Tertiary Education Quality and Standards Agency. The academic programs span from vocational English through to undergraduate, post-graduate and Ph.D. programs. All teaching at RMIT Vietnam is in English.

www.rmit.edu.vn

Position Summary

The Lecturer/Senior Lecturer contributes to Teaching and Research, and Engagement in the Logistics and Supply Chain Management Program within the Department of Business Innovation. The successful candidate will contribute to the development of the program to meet the needs of students and other stakeholders, ensure a consistent level of research is undertaken to support relevant research clusters in the School of Business and Management. He/she may deliver courses across related programs as directed.

The incumbent also contributes to the strategic direction setting of the program, department, and School by working collaboratively with other relevant members of the department to plan and develop courses, programs, and engagement activities. The successful candidate assists the Senior Program Manager on occasion with administrative decisions and tasks.

The scope of responsibilities includes supporting the formulation of strategic planning for the program, course management, where needed, quality assurance, student relationship management, human resource management, program budgeting and resource management and research planning.

The Lecturer/ Senior Lecturer will act in accordance with the Academic Expectations framework of RMIT University Vietnam

Reporting Line

Reports to: Senior Program Manager, Logistics and Supply Chain management

Direct reports: None

Key Accountabilities

- Undertake independent teaching at undergraduate, honours and postgraduate level, including designing, conducting, and moderating assessment; implementing improvements informed by course evaluation activities and student feedback
- Undertake independent professional activities, scholarship and/or conduct high quality research activities appropriate to the profession or discipline including: managing individual projects within timelines and budgets and ensuring compliance with quality and reporting requirements; publishing research results in high quality journals as lead or co-author; preparing and submitting external research funding applications; and supervising HDR candidates
- Contribute to the development of a research-based culture within the program through individual and collaborative research activities
- Manage course amendment processes and course-related policies, pursuant to the School, College and University procedures and in liaison with RMIT Melbourne
- Be a member of School and University committees or any other duties as required by the Head of Department, Head of School or Senior Program Manager.
- Integrate best practices in health and safety management into the structure, processes and culture
- Fulfil the requirements of a Lecturer/Senior Lecturer in accordance with the Academic Expectations and Development Framework of RMIT Vietnam

Key Selection Criteria

- PhD or equivalent relevant Doctoral qualification
- Demonstrated ability to prepare and deliver programs at undergraduate and post-graduate levels, including online delivery, and the ability to produce high quality curriculum or program materials.
- Ability to undertake course coordination and development roles.
- Demonstrated capacity to work effectively with and to negotiate sensitively with students especially

- on issues related to effective learning.
- Established track record and recognition for quality research outputs which will contribute to existing program and School research areas evidenced by publications, development of new research initiatives, competitive research funding, and industry links.
- Demonstrated ability to supervise higher degree by research candidates.
- Ability to build effective networks with colleagues and generate alternative funding projects through effective liaison with industry and government.
- Excellent interpersonal and communications skills appropriate for interacting with higher degree by research candidates, staff and industry, together with a strong commitment to teamwork and multidisciplinary collaboration.
- Recent and sustained performance regarding student outcomes, student experience and feedback; combined with experience and skill in a range of teaching settings.
- Ability to operate within own discipline and cross-disciplinary/multidisciplinary teams to achieve department and University strategic outcomes.
- Ability to work with external partners, industries, organisations and communities and can operate effectively to address complex issues or seek opportunities
- Ability to motivate, develop and inspire others through discipline leadership in the University environment
- Ability to display appropriate behaviours in line with the position as per the [RMIT Values](#) (Inclusion, Imagination, Agility, Courage, Passion and Impact).

English Proficiency

English is the language of teaching and communication at RMIT Vietnam. For this role, the minimum requirement is IELTS (Academic) with a score of at least 7.0 with no skill less than 6.5 (or equivalent, as outlined in the Recruitment, Selection and Onboarding Guidelines).

Organisational Accountabilities

RMIT Vietnam is committed to the health, safety and wellbeing of its staff members. RMIT Vietnam and its staff members must comply with a range of Vietnamese legal and regulatory requirements, including foreign investment & business, import & export, contracts & commerce, banking, finance & foreign exchange, labour, taxation, land & premises, environment, and immigration. RMIT Vietnam expects all staff members to comply with its Code of Conduct, policies and procedures, which relate to legal and regulatory requirements and our ways of working.

Work Permit

All foreign employees must adhere to the requirements for obtaining a valid visa and work permit in Vietnam. These requirements are mandated by the Government and may be over and above the mandatory requirements and key selection criteria. Work permit requirements are subject to change. RMIT Vietnam accepts zero tolerance to non-adherence of the immigration laws of Vietnam.

Endorsed:	Signature: Name: Title: Date:	Approved:	Signature: Name: Title: Date:
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