

International Education Innovation Fund (IEIF) – ASEAN Research Collaboration Project

2025 APPLICANT SPONSOR NOMINATION FORM

APPLICANTS DETAILS

Full Name

NOMINATED AUSTRALIAN ACADEMIC INSTITUTION

Supervisor Title

Supervisor Name

Position

Institution

Email

Phone

Postal address

Postcode

City

Proposed start date:

Proposed end date:

1. Why has your institution chosen to support the application and what benefits will be gained from the proposed program? (maximum 300 words)

2. How will the proposed program build or improve research partnerships in the eligible research focus areas between Australia and the applicant's home country? (maximum 200 words)

3. In what language have you agreed to supervise the applicant's research? Please confirm that research outputs, deliverables and publications will be in English.

4. If this applicant is successful, do you confirm that your institution has an equivalent Health Safety and Wellbeing (HSW) policy/procedure to ensure the health, safety and wellbeing of the intern upon commencement of the internship and will you provide a copy of the HSW policy?

Yes

No

5. Do you agree to provide successful applicants with the details of your institution's relevant support services, nominate a contact for health, safety and wellbeing support/escalation as well as assist with seeking appropriate accommodation if needed?

Yes

No

6. If this applicant is successful, do you agree to provide an orientation session of your institution upon commencement of the internship?

Yes

No

7. If this applicant is successful, do you agree to work with the applicant to create a detailed project outline before commencement of the internship which includes KPIs and milestones? (This will need to be signed off by you so the applicant can receive final payment during the internship)

Yes

No

8. Provide any further information that may be relevant to this application for the IEIF– ASEAN Research Collaboration Project (maximum 200 words).

Supervisors please note that applications will close at **23:59 on 10 April 2025 (AEST)**.

If you have any queries on the IEIF– ASEAN Research Collaboration Project please contact ieif.asean@rmit.edu.au

Please note that we will e-mail all successful and unsuccessful applicants regarding the outcome of their application by **2 May 2025**.

Privacy Notice

Privacy Act 1988

The IEIF – ASEAN Research Collaboration Project is bound by the provisions of the *Privacy Act 1988* (Privacy Act). Schedule 1 of the Privacy Act outlines the Australian Privacy Principles (APPs), which prescribe the rules for handling and storage of personal information, including sensitive information.

RMIT's full privacy statement can be found here: <https://www.rmit.edu.au/utilities/privacy>

Information collected in this form will be used by the Asia Trade and Innovation Hub for the following purposes ('the purposes'):

- Assessing applications, including to determine eligibility
- Administering the 2025 IEIF – ASEAN Research Collaboration Project, including the payment of stipends and allowances, monitoring and evaluation of internships, writing the visa Letter of Support.
- Promoting the IEIF – ASEAN Research Collaboration, including in promotional material, information and publications in hardcopy and/or online, undertaking community engagement.
- Communications, including notifying applicants about whether their applicant has been successful or unsuccessful, congratulating and/or inviting successful recipients to functions and events held in Australia and overseas, any communications with applicants in the course of assessing applications and administering the internships.
- Delivering the post-internship survey for monitoring and evaluation purposes.
- Creation of a final written report with recommendations on conducting similar projects in future, which maybe made public on the department's website.

Have you read/understood the guidelines of the IEIF – ASEAN Research Collaboration Project? (Please tick)

Yes

Signature (Please type or sign your name into the box below if you agree to all information contained in this Applicant Sponsor Nomination Form)

Date