Future Skills Express Courses

→ Recognise, measure and verify your employees' capabilities with bite-sized, self-directed courses focusing on the transferable skills that matter.

RMIT Online

Contents

Develop leadership potential within your organisation

There's never been a better time to transform your workforce with cutting edge courses co-created with industry and backed by a world leading university.

At RMIT Online, we collaborate with 80+ industry partners to deliver cutting-edge skills required for the future of work.

With structured, flexible, job-ready courses delivered 100% online, courses are designed to help bridge skills gaps, attract and retain talent, and develop leadership potential within your organisation.

One quarter of Australians' digital skills are **out of date**, invest in your team and watch them thrive.

Research shows that **demand for digital skills** creates an average wage premium of $7,700 a year
(RMIT ONLINE RESEARCH REPORT, 2022)

77% of managers say their organisations **could do more** to upskill staff
(RMIT ONLINE RESEARCH REPORT, 2021)

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Future Skills Express

At RMIT Online, our mission is to leverage learning to support the workforce's most important resource—its people.

Our award-winning Future Skills Express courses are a personalised, creative and bite-sized way to identify, measure and evaluate employees' skills and measure workforce capability.

With a focus on a number of transferable skills relevant to the future of work, they ensure your business remains competitive in a workplace landscape that is constantly transforming.

COURSE FEATURES

· Between 1-10 hours in length, delivered 100% online and on demand
· Relevant, creative and quality content that has been developed in collaboration with industry in line with relevant academic frameworks
· A scalable, cutting-edge approach to training and learning at work
· Resulting in a credential which are shareable with professional networks such as LinkedIn or portfolio website

63% of all jobs will be **soft skill intensive** by 2030

3 in 4 businesses report a **workforce skills gap**

25% of businesses have difficulty recruiting for soft skill intensive positions
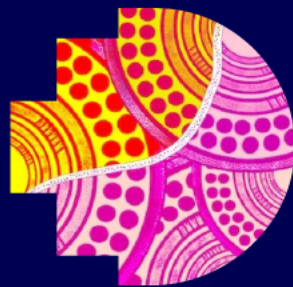
DELOITTE ACCESS ECONOMICS, SOFT SKILLS FOR BUSINESS SUCCESS

Advancing Reconciliation

➜ Duration: 4-6 hours

Advancing Reconciliation

OVERVIEW

Designed to foster knowledge around the history of colonial dispossession and the importance of recognising our Aboriginal and Torres Strait Islander sovereignty. This online course makes complex information digestible and explains how colonial dynamics shaped Aboriginal and Torres Strait Islander and non-Indigenous relations. It is aimed to create an environment where all can understand their place in a shared journey of reconciliation.

SKILLS AND LEARNING OUTCOMES

· Identify different ways that colonial dynamics have shaped, and continue to shape Aboriginal and non-Indigenous relations

· Recognise the difference between shallow and substantive reconciliation

· Describe the importance of recognising Aboriginal sovereignty

· Describe the importance of thinking critically about how this knowledge relates to self

· Reflect on why Aboriginal sovereignty unsettles some non-Indigenous Australians

· Summarise what it means to ground the relationship between Indigenous and non-Indigenous in sovereignty

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Agile Ways of Working

→ Industry partner: Merkle

Duration: 2-4 hours
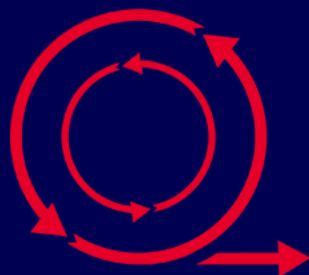
OVERVIEW

The new constant is change. In just about every industry, innovation is happening faster than ever before, and companies are embracing a new kind of approach to teamwork: the Agile methodology.

Agile has swiftly become an indispensable tool for business teamwork, and understanding its focus on iterative development, face-to-face communication and adapting quickly to change.

Developed in partnership with Isobar, this credential gives you an overview of the fundamentals of the Agile methodology, equipping you with the knowledge you need to promote innovation and work effectively in the contemporary team environment.
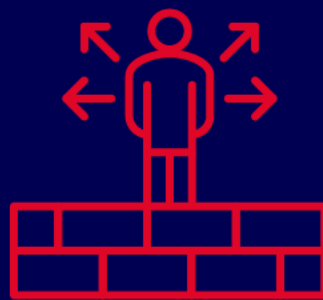
SKILLS AND LEARNING OUTCOMES

· Recognise Agile values and principles
· Understand the attributes of an effective Agile team
· Identify Agile tools and processes in a team context

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Building Resilience

→ Duration: 4-6 hours

Building Resilience

OVERVIEW

People are often faced with significant levels of ongoing stress during their working careers. Subsequently, there has been increasing concern related to employees and the associated impacts of mental health distress. How individuals respond to these challenges, stressors and risk factors will determine the value and success of their work experiences.

The Building Resilience credential focuses on helping to build your knowledge of how to deal with difficult environments, people and situations, and how to ensure your personal well-being when achieving your personal and professional aspirations.

SKILLS AND LEARNING OUTCOMES

· Identify and create strategies for dealing with change
· Identify strategies for learning from mistakes and seeking constructive feedback
· Identify strategies to deal with failure
· Identify strategies for ensuring work life balance

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Business Problem Solving

➡ Industry partner: Capgemini

Duration: 2-4 hours

OVERVIEW

Problem-solving is one of the most sought after skills across multiple industries. This course will help you to approach problems in a logical way, breaking them down and using creative approaches to coming up with solutions to solve them.

You will examine a range of "problems" which could be business opportunities and think about how best these opportunities could be addressed through new products or services.

SKILLS AND LEARNING OUTCOMES

· Identify and define commonly used frameworks for problem solving
· Analyse problems using a structured approach
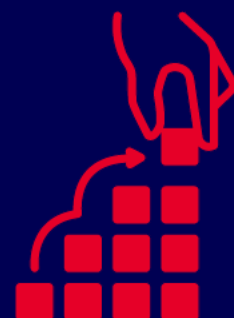· Uncover the root-cause of a problem to develop innovative solutions to identified problems

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Data Fundamentals

�”➔ Industry partner: Accenture

Duration: 4-6 hours

OVERVIEW

As the world has embraced data more and more, having a fundamental understanding of data has become an incredibly important skill to have. Regardless of your technical background, this course gives will give you an introduction into mapping out the fundamental practices for gathering and analysing data.

You will gain a better understanding of how to draw on data to do the things that are important to you in your role and provide practical tips on how to communicate data more effectively and efficiently with your peers, manager and stakeholders.

SKILLS AND LEARNING OUTCOMES

· Be equipped with a strong fundamental understanding of the importance of data, how it improves decision making and removes ambiguity
· Be able to define a business question and solve it using data
· Define what data is, how to transport it, import it, and clean it

Design Thinking Foundations

→ Duration: 4-6 hours

Design Thinking Foundations

OVERVIEW

Have you ever wondered how some companies design consistently great products, or some service organisations really know how to offer just what their customers need most? Creating great products and services starts with a great design process. Explore the core principles of Design Thinking, a practical methodology for creating customer-centric solutions. From identifying a problem to creating a prototype you'll gain insights by testing your ideas with real people. Embark on an innovation journey, where you'll learn to align your ideas seamlessly with your customer's needs.

SKILLS AND LEARNING OUTCOMES

· Clarify a design challenge associated with using a product or service

· Explain how design practice is informed by research and underpinned by a human-centric approach

· Develop solution ideas when using empathy maps and user personas

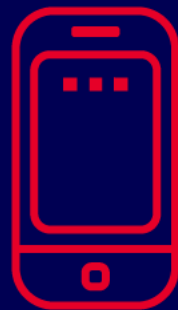· Draft design solutions using prototypes and an iterative process

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Digital Solution Design

→ Industry partner: Transpire

Duration: 2-4 hours

Digital Solution Design

OVERVIEW

Got an idea for an app? You're not alone.

Hundreds of mobile apps are launched every week - but browse through any app store and you'll find thousands that failed to find an audience, usually because they didn't put enough effort into creating a truly engaging design.

This credential teaches a practical approach to designing mobile applications, from initial concepts through to a polished solution. Learn how to apply user first principles to focus on a clear vision for an app, and to develop a design through testing, refinement and iteration.

SKILLS AND LEARNING OUTCOMES

· Implement the 'Double Diamond' process in digital solution design
· Create a customer persona
· Construct a customer journey map
· Develop a digital solution using wireframing and paper prototyping techniques

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Inclusivity in the Workplace

→ Duration: 5-7 hours

Inclusivity in the Workplace

OVERVIEW

Inclusivity brings many benefits to the workplace. Improving overall employee wellbeing, boosting engagement, and reducing turnover through driving a positive work culture and working environment. Prioritising inclusivity fosters innovation, productivity and employee satisfaction setting the foundation for ongoing improvements in organisational performance and strategic outcomes.

RMIT Online has designed this course to create awareness about inclusivity and introduce approaches for the ways organisations can take on inclusive initiatives and mindsets. This course will build skills for learners to understand benefits of inclusivity, identify practical ways to grow inclusivity and respond to non-inclusive behaviours and attitudes.

SKILLS AND LEARNING OUTCOMES

· Articulate the benefits of an inclusive workplace to organisational performance
· Plan and implement inclusive initiatives at work using universal design principles
· Demonstrate practical allyship by applying strategies to de-escalate workplace conflict and non-inclusive behaviours sensitively and professionally
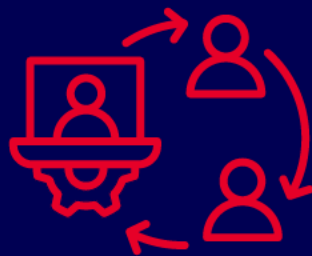
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Leading Hybrid & Remote Teams

→ Industry partner: Accenture & Benny Button

Duration: 4 hours

Leading Hybrid and Remote Teams

OVERVIEW

The Leading Hybrid and Remote Teams will provide the tools needed to support managers and leaders in this new world of hybrid working consisting of a diverse range of people who all have different live circumstances.

This credential will explore the challenges managers face when working with hybrid teams and helping them navigate these with the use of best practice techniques and technology to get the best out of their hybrid and diverse teams.

SKILLS AND LEARNING OUTCOMES

· Investigate and explain the importance of flexibility for high-performing teams
· Devise a plan to empower and build a team culture of trust and psychological safety
· Identify the skills, tools and qualities needed to lead flexible high-performing teams

RMIT Online

Managing Data in Excel

Industry partner: Accenture

Duration: 4-6 hours

Managing Data in Excel

OVERVIEW

Managing Data in Excel will provide learners with a deeper understanding of how to prepare accurate, clean data sets in Microsoft Excel. This micro-credential will also familiarise learners with the functions of Excel to support accurate data driven insights.

This micro-credential will also equip the learner with best practice data visualisation techniques. These are skills that are invaluable in today's data driven workforce, that can be adapted to any business environment. This course is designed to encourage self-learning.

SKILLS AND LEARNING OUTCOMES

· Describe how Excel tools can increase productivity
· Demonstrate how to clean and manipulate data
· Create simple, accessible dashboards and visualisations in Excel
· Define what data is, how to transport import and clean data

RMIT Online

Planning a Project

→ Industry partner: Accenture

Duration: 4 hours

Planning A Project

OVERVIEW

This credential gives you a solid grounding in the fundamentals of project planning. Learn to assess the purpose and scope of a project, working out exactly what needs to be delivered and when, so you can plot out a realistic schedule that gets the job done.

You'll also get acquainted with up-to-date project planning software, so that you can hit the ground running when you start your next undertaking.

SKILLS AND LEARNING OUTCOMES

· Identify and record the purpose of a project
· Identify and record the scope of a project
· List and describe the process involved in planning a project
· Identify and record the objectives of a project

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Starting Lean in Business

➤ Industry partner: Accenture

Duration: 4-6 hours

Starting Lean in Business

OVERVIEW

Are you interested in innovation? Do you have a business idea? Do you want to think like an entrepreneur? Have you heard of Lean Canvas?

This course will help you understand how to develop a business idea using the Lean Canvas business model to determine its desirability, feasibility, viability and pitch. You will learn about the business life cycle, the importance of your value proposition and how to analyse your target markets.

SKILLS AND LEARNING OUTCOMES

· Discover what it means to 'work lean' and learn what's required to develop a business plan using Lean Canvas

· Identify Lean Business practices

· Identify customer problems and consider possible Lean Business solutions

· Analyse what makes a business viable, feasible and desirable

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Sustainability 101

→ Duration: 2-4 hours

OVERVIEW

Sustainability has become one of the core ideas that will shape our society across the new millennium. But where it was once purely used to talk about environmental issues, now the notion of sustainability has become exceedingly broad spanning a whole range of areas, from the economy and industry to the inner-workings of society.

This course helps you untangle contemporary approaches to sustainability, giving you a solid grounding in the fundamentals of what it means today. Discover how attitudes towards sustainability are influenced by our different worldviews and cultures, and learn how to make informed decisions to achieve sustainable outcomes.

SKILLS AND LEARNING OUTCOMES

· Environmental awareness
· Sustainable work practices
· Cultural and civic awareness
· Idea generation

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Sustainable Change

→ Duration: 2-4 hours

OVERVIEW

Organisations have a key role to play in implementing and promoting sustainability in our world today. For organisations to play that role, they need sustainability leadership from within their organisation.

This course discusses the barriers to implement sustainable practices and how to deal with this while recognising the challenges in balancing competing interests and objectives across sustainability while examining indicators to measure the effectiveness of these efforts.

SKILLS AND LEARNING OUTCOMES

· Sustainable work practices
· Teamwork/team building
· Goal setting
· Problem solving
· Idea generation
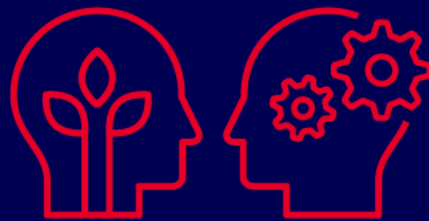· Change management

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Sustainable Partnerships

→ Industry partners: Thankyou, Deloitte, Humanitech

Duration: 4-6 hours

Sustainable Partnerships

OVERVIEW

As the world moves towards greater awareness of individuals' and organisations' impact on the environment and society, corporations can no longer stay in the dark regarding sustainability and social impact.

This credential is designed to help sustainability and social impact advocates gain internal and external buy-in when adopting and creating strategies. Learners will start developing business goals to ensure continuous improvement in the organisations' sustainability roadmap.

SKILLS AND LEARNING OUTCOMES

· Explain why environmental sustainability and social impact are critical to an organisation's framework and/or strategy.

· Identify and describe the roles of various stakeholders external to the organisation who can assist with improving the organisation's environmental sustainability and social impact outcomes.

· Propose accountability measures, targets and systems to improve environmental sustainability and social impact for a particular organisation.

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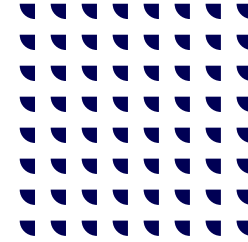
What we offer

Our Future Skills Express courses help your business build workplace skills that matter.

Our innovative learning approach retains employee's interest while boosting their competency. We work with you to design an online digital credentialing package that is relevant to your employees and responsive to your future organisational needs.

ESTABLISHED CATALOGUE

Choose from our market-ready collections in subjects relevant to your business needs. Content can be tailored to your organisation's specific needs.

BESPOKE SERVICES

We work with you to develop a customised credential or learning solution that is engaging and relevant, with the same authentic and rigorous industry-validated assessment.

CO-CREATION OPPORTUNITIES

Help design and develop digital credentials for specific markets in partnership with our team of academics, learning designers and multimedia developers.

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Get in touch

→ Contact our workforce development team today: businesssolutions@rmitonline.edu.au

ONLINE.RMIT.EDU.AU/FOR-BUSINESS

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