

Notification of change to citizenship/residency status

Information sheet

Vocational education and preparatory students

Eligibility for a government subsidised place (GSP)

If your new citizenship or residency status meets the Victorian Skills First citizenship requirements, you may be [eligible for a government subsidised place](#).

You'll be required to complete an online *Evidence of student eligibility for a government subsidised place* declaration for a full assessment of your eligibility against all of the Skills First criteria. If you don't meet the eligibility criteria for a government subsidised place, you'll be granted a domestic full-fee place.

International students holding a temporary entry visa are not eligible for a government subsidised place and will be granted an international fee place.

VET Student Loans

Your new citizenship or residency status may meet the citizenship requirement for an optional VET Student Loan. To be eligible for a VET Student Loan you must meet all of the [VET Student Loan eligibility requirements](#), including enrolment in an [eligible diploma or advanced diploma program](#).

If you are eligible for a [VET Student Loan](#) and have met all of the minimum requirements, you can request an electronic *Commonwealth Assistance form* (eCAF) via Enrolment Online and complete it via the Government eCAF portal. You'll need your valid tax file number and must submit your application before your census date for the classes you want the loan to cover.

Note: It's important that you submit this form with your evidence at least seven (7) business days before your next census date to enable you to [apply for a VET Student Loan](#) before the deadline.

Higher education and research students

Eligibility for a Commonwealth supported place (CSP)

Change of citizenship or residency status doesn't automatically entitle you to a Commonwealth supported place. You'll be granted a full-fee place unless you are already enrolled in a CSP.

If you're granted a full-fee place and want to be considered for a CSP in the same program, you need to [reapply for a CSP in that program](#) when applications open. Your application will be considered on a competitive basis along with other applicants.

If you are currently in a CSP and are changing citizenship status, your electronic *Commonwealth assistance form* (eCAF) will be revised and updated to the relevant citizenship type prior to processing your change of citizenship. You will need to submit your eCAF application before the census date for classes you want the loan to cover before your change of citizenship can be processed.

International students holding a temporary entry visa aren't eligible for a Commonwealth supported place.

HELP loans

Your new citizenship/residency status may make you eligible for an optional [Commonwealth HELP loan](#). Eligible students can apply for an optional FEE-HELP or SA-HELP loan online via the government's eCAF portal. You'll need your valid tax file number and must submit your application **before the census date** for classes you want the loan to cover.

Note: If you are eligible for a [FEE HELP](#) or [SA HELP](#) loan and have met all of the minimum requirements, you can request an eCAF via Enrolment Online and complete it via the Government eCAF portal.

International students in Australia

If you're not an Australian citizen, permanent resident, permanent humanitarian visa holder or a New Zealand citizen, then you're considered a temporary resident and must pay RMIT's international tuition fees (if you are on a student visa subclass 500), or fees equivalent to full-fee domestic fees for other temporary visa's (e.g. spousal), until you've been granted permanent residency.

If you applied for your program as the holder of a student visa, changing your citizenship or residency status will impact your future study plans. For more information contact Study@RMIT.

Keep RMIT informed

If your visa subclass or your residency status changes again in the future, you must notify the University as soon as possible by completing another *Notification of change to citizenship/residency status* form and submitting the form, with evidence of your new visa, via [RMIT Connect](#).

Notification of change to citizenship/residency status

Section A – Personal details

RMIT student number _____ Date of birth (DD/MM/YYYY) _____

Full name _____

Contact telephone number _____

Who should use this form?

Use this form if you're currently enrolled in an RMIT award program, your citizenship or residency status has changed and you have evidence of your new citizenship/residency status.

How do I submit this form?

Submit this form and your evidence via the [online portal](#) or in person at [RMIT Connect](#).

Important information

You need to notify RMIT within 14 days of receiving your new citizenship/residency evidence and submit accepted evidence with this form. Forms submitted without accepted evidence won't be processed.

Before submitting this form, visit [Update your personal details](#) and refer to the 'Change your citizenship or residency status' section for important information about the change of citizenship/residency process at RMIT, including information about your fee place and accessing Commonwealth assistance.

If you are currently in a Commonwealth Supported Place (CSP) and are updating your citizenship status, you will be required to update your electronic *Commonwealth Assistance form* (eCAF) via the eCAF portal before your change of citizenship/residency can be processed. Further information about accessing your eCAF will be sent to you via your RMIT Student email account following submission of this form.

Section B – New citizenship/residency status

- | | |
|---|--|
| <input type="checkbox"/> Australian citizen | <input type="checkbox"/> Temporary (including student) or provisional visa holder, visa subclass _____ |
| <input type="checkbox"/> Australian permanent resident | <input type="checkbox"/> New Zealand citizen |
| <input type="checkbox"/> Permanent humanitarian visa holder (PHV) | <input type="checkbox"/> Other – please specify _____ |

Section C – Student declaration

By submitting this form I declare that:

1. I have read and understood the published information about the [change to citizenship/residency status](#) at RMIT and have submitted all relevant documentation so my application can be processed
2. the information I have provided is true and correct
3. I give permission for RMIT to conduct a Visa Entitlement Verification Online (VEVO) check to confirm my visa status and entitlements, where relevant
4. I consent to my information being checked with the document issuer or official record holder via third party systems for the purpose of confirming my identity and citizenship, and I confirm that I am authorised to provide the personal details required for this verification
5. I understand that, based on when I submit this form and my new citizenship/residency status, RMIT can't guarantee that my student eligibility and/or entitlements at RMIT will change for the current or future semesters/terms, and I will be advised of the outcome via my student email account
6. I understand it's my responsibility to submit my electronic *Commonwealth Assistance form* (eCAF) via the government's eCAF portal before my next census date to access Commonwealth Supported Place, if I am eligible.
 - 6.1. I understand that if I do not submit my updated CSP eCAF in a timely manner my change of citizenship request will be rejected, and I will be required to resubmit this form.
 - 6.2. I understand that unless I am already in a Higher Education Commonwealth Supported Place (CSP), I will have to reapply for my program to access Commonwealth Support.
 - 6.3. I understand that if my change of citizenship/residency means I may be eligible for a Vocational Educational Government Subsidised Place, I am required to complete an Evidence of Student Eligibility Declaration for assessment of my eligibility.

Office use only

RMIT Connect date stamp

Student signature _____ Date (DD/MM/YYYY) _____