

Business Connect Turnaround Times

These are average turnaround times for common requests being processed within the College of Business and Law only. Most requests need to be sent to other areas of RMIT University and require additional processing time.

** Please note these times may be exceeded during peak times or in exceptional circumstances **

Enquiry/Request Type	Turnaround Time (working days)
Academic advice	5
Credit Transfer (including Recognition of Prior Learning - RPL)	10
Academic Progress	5
Change of Program	5
Leave of absence	5
Enrolment cancellation	5
Enrolment variation	5
Application for late enrolment	5
Non-Standard enrolment	5
Prerequisite waiver	10
Confirm if I am eligible to graduate	3
Confirmation of Enrolment (CoE) Request Form (<i>onshore International students</i>)	10
Submit a study plan	10
Work and job placements (WIL)	3
Recommendation to Reduce Enrolment Load (<i>onshore International students</i>)	10
OUA application for registration for program (for Undergraduate students)	5
Second Major plan changes (business three-year degree students)	10
Mobility Letter (outbound exchange enrolment advice)	10
Cross campus studies study plan (Melbourne to Vietnam)	10