

POSITION DESCRIPTION

Role: Mature Aged Equity Ambassador – Community Outreach

- **Casual Sessional, commencing July 2022**
- **Sessional hours, based at the Melbourne CBD Campus**

Project: Community Equity Outreach

Group: Equity and Diversity Unit, Student Wellbeing and Inclusion

Equity and Inclusion at RMIT

RMIT recognises the benefits of the recruitment, retention, innovation, collaboration and productivity of staff and students in an environment that celebrates and welcomes diversity.

The [RMIT Diversity and Inclusion Framework](#) is the high-level statement of RMIT's aspirations. The Framework outlines the University's commitments to increase access, build a more diverse student and staff community, and provide equitable, inclusive experiences and outcomes for all students and staff.

The Community Equity Outreach Project

RMIT has a suite of initiatives which aim to increase participation of individuals from diverse backgrounds in tertiary education. The Community Equity Outreach Project is one such initiative and focusses specifically on engaging the mature age cohort (21+).

The Community Equity Outreach Project coordinates outreach activities to connect mature age community members from diverse backgrounds with information and experiences necessary to inspire and move them towards tertiary study. These activities focus on encouraging further education and exploring interests and strengths. They include presentations, workshops, demonstrations and conversations both on and off campus.

About You

If you have lived experience as a mature aged student from a diverse background, this role could be for you.

Mature age means you undertook tertiary study after the age of 21. Being from a diverse background could relate to your culture, financial situation or history, disability, age and/or where you are from. If you see yourself represented in any of the following statements, the Equity and Inclusion Advisor role may be for you:

- You are the first in your family to attend University
- You receive or have historically received government benefits or financial support
- You grew up in the country (rural or regional Australia)
- You are a parent or carer of dependents
- You face circumstantial barriers attending or completing higher education
- You identify as being underrepresented amongst your peers

To fulfil the duties of this role, you also need to be comfortable sharing your educational journey and life experience with a group and talking about any barriers to your education and how you have overcome them.

About the Role

A Mature Aged Equity Ambassador represents RMIT University across the Melbourne community. They will share their experience of study and/or industry, build rapport, develop and deliver workshops, answer general questions about study and be visible role models. A Mature Aged Equity Ambassador will represent RMIT University through:

- Delivery of practical workshops at RMIT and community events
- Attending university and community events to share experiences of pathways and study
- Delivery of short presentations for community groups

Mature Aged Equity Ambassadors report to the Community Equity Outreach Coordinator and will be responsible for supporting the successful delivery of the outlined activities.

Key Duties

- Learn and deliver practical workshops to members of the community
- Facilitate activities for community groups and community members
- Assist with event coordination, promotion and logistics
- Willingness to work with other university staff to provide feedback and develop new outreach content
- Represent RMIT in a positive manner to students, staff and community members
- Share personal experience and ambitions as a mature aged students from a diverse background
- Communicate with internal and external stakeholders
- Work actively as part of a team
- Attend relevant training and professional development sessions

Key Selection Criteria

To be successful in this position, you'll have as a minimum:

- Public speaking skills or a strong desire to develop in this area
- Passion for tertiary education and encouraging individuals from diverse backgrounds to pursue further studies
- Strong written and verbal communication skills
- Effective organisation skills and time management, with the ability to work on multiple tasks simultaneously
- Initiative and ability to work with minimal direction
- Experience working as part of a team
- Experience with the use of administrative tools such as Microsoft 365, Outlook and Microsoft teams.
- Understand the elements involved in event coordination or be willing to learn.
- Flexible work hours and location available with up to 12 hours work/week. This includes semester breaks and holidays.

To Apply

Please email your CV and cover letter addressing the key selection criteria to annalise.mathews@rmit.edu.au by **5pm Thursday 7 July 2022**.

Please note that due to the nature of the role, offers will be made to suitable candidates as they apply, so please put in your application promptly. For further information about this position, please contact annalise.mathews@rmit.edu.au

Bring Your Whole Self to Work

We are better for [our diversity](#). When we listen to those who are different to us, or challenge us, we grow stronger together. When we feel like we belong, we can achieve so much more. We respect each other, embrace our differences and build a sense of belonging in our team and beyond.

We are proud that our dedication to diversity has been recognised by a broad spectrum of external organisations. Visit our [Linkedin Life](#) pages to learn more and see some of our most recent wins.

RMIT has a strong dhumbali (commitment) to the employment, development and retention of Aboriginal and Torres Strait Islander people within a culturally safe environment; we strongly encourage applications from Aboriginal and Torres Strait Islander peoples.

RMIT is a Disability Confident Recruitment Team and we are happy to adjust the recruitment process for your accessibility requirements. Please contact us at TalentSupport@rmit.edu.au telling us your preferred type of communication and we will be in touch as soon as possible to discuss your requirements.

RMIT is an equal opportunity employer committed to being a child safe organisation. We are dedicated to attracting, retaining and developing our people regardless of gender identity, ethnicity, sexual orientation, disability and age. Applications are encouraged from all sectors of the community, and we strongly encourage applications from the Aboriginal and/or Torres Strait Islander community.

Please note that whilst we still accept applications from any persons interested in our roles, due to the impacts of COVID-19, we are currently prioritising applications from those with current working rights in Australia and who are not affected by travel restrictions. Please see the latest updates to Australia's immigration and border arrangements during the COVID-19 (Coronavirus) outbreak:
<https://covid19.homeaffairs.gov.au/>

We are a 2021 Circle Back Initiative Employer – we commit to respond to every applicant.