



Upstaged

Performing Arts funding

RMIT Performing Arts Club (PAC)

 RMIT_Link_Arts

 LinkArts

rmitlink.rmit.edu.au/clubs/PAC



Upstaged guidelines

Purpose

RMIT Link Arts and Culture are proud to present the Upstaged Performing Arts funding program. Small grants will be awarded to individuals or groups for creative exploration and development projects, and for the facilitation of student run extracurricular productions at RMIT University.

Our aim is to involve students as active participants and makers in the performing arts.

Applications for up to \$500 are open until the allotted funds are exhausted (\$5000 for 2017).

The purpose of the funding is to encourage students to act on their artistic ideas by eliminating some of the financial limitations.

Funding for these activities provides opportunities for professional development and the enrichment of the RMIT student experience. It also encourages the development of best practice for external and future funding requirements.

In keeping with this principle, funding is not provided for assessable academic activities, and funded projects must report back and 'acquit' on their projects.

Think of it as your head start in the world of funding.

Value

Applicants can apply for up to \$500 per project.

Closing date

Applications will continue to be accepted until the funding allocation has been exhausted.

Assessment criteria

Applications are assessed according to the following criteria:

Creative merit

A strong project concept that challenges, develops or adds value to the creative community within RMIT and beyond.

Practice development

The opportunity for students to realise career, artistic or cultural advancement in their chosen area of creative endeavour.

Project viability

The ability of the applicants to deliver the proposed activity and achieve the described outcomes. This includes timeline/production schedules, project budget, the provision of quotes and confirmation of project partners and venues.

Upstaged guidelines

Eligibility requirements

- Individual applicants must be current, actively enrolled RMIT students.
- Group applicants must comprise of at least 50% current, actively enrolled RMIT students.
- Other members/applicants may be alumni, staff or anyone from outside RMIT.
- Applicants may submit funding applications for multiple projects, but this must be declared in the application form.
- A project that forms part of an applicant's academic submission for 2017 is not eligible for funding.
- Funding will not be approved for projects that are part of the RMIT Link First Site Gallery exhibition program. This program is already heavily subsidised by RMIT Link Arts and Culture.
- Funding must be spent on proposed project outcomes within one year of signing contracts. Recipients are to advise RMIT Link Arts and Culture of any major changes to their project/s. Any major change may affect an applicant's continued funding.
- Recipients are encouraged to do their own fundraising. Artist co-contributions to the project budget are favourable.
- All applications must use RMIT Link's Budget Template and include copies of quotes to substantiate your budget.
- Funding will not be provided for recipients' own time/wages.
- Only in exceptional circumstances can the funding be used to purchase equipment.
- Any equipment purchases must be approved by RMIT Link Arts and Culture. In such case, the equipment will be owned by RMIT and not the recipients.
- An online acquittal report must be completed and submitted to RMIT Link Arts and Culture within one month of the project completion date.

Reporting requirements

Funding is dependent on the timely lodgement of compulsory acquittal reports. Acquittal is the process of reporting back on your project outcomes. An online acquittal report must be completed and submitted to RMIT Link Arts and Culture within one month of the project completion date.

How to apply

Please note: funding is highly competitive and while an application may be assessed as meeting all requirements, there is no guarantee of success. Previous funding does not commit RMIT Link Arts and Culture to further funding of that applicant or activity. The decision of RMIT Link Arts and Culture is final.

1. Attend the creative funding information session

The assessment criteria will be explained at this session and there will be an opportunity to ask questions. Session details can be requested through linkarts@rmit.edu.au

2. Complete the online application form

Applications can be completed online rmitlink.rmit.edu.au/Clubs/PAC/Forms/482

3. Submit your support material to wetransfer.com

- Application Checklist
- Examples of work
- CVs or bios
- Completed RMIT Link Budget Template
- Quotes or correspondence to substantiate your budget
- Optional support material: letters of support, detailed production schedule/timeline, confirmation of project partners and venues. Clearly label your document with your name, the project name and collective name (if applicable)
- All of your support material must be combined into one PDF document and sent via the free transfer option at wetransfer.com to ben.andrews@rmit.edu.au

Funding applications that do not follow this application process will not be assessed.

Upstaged application checklist

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- ☐ We/I have answered all the questions on the application form.
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- ☐ We/I have kept a copy of our application for our own records.
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- ☐ We/I have attached a completed budget (using the RMIT Link Budget Template) for the project.
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- ☐ We/I have submitted all the support material required. This must include:
 - Examples of work
 - CVs or bios
 - Quotes or correspondence to substantiate your budget.
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- ☐ Letters of support.
-
- ☐ Detailed production schedule/timeline.
-
- ☐ Confirmation of project partners and venues.
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- ☐ We/I have clearly marked our/my support material with our/my name and the project name.
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- ☐ We/I have read the Creative Funding Guidelines.
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- ☐ We/I acknowledge that this application will not be accepted if it is in a different format, incomplete or does not include the completed RMIT Link Budget Template or support material.
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- ☐ We/I have ensured that we/I have no overdue acquittal reports for previous RMIT Link Arts and Culture funding. If there are outstanding acquittal reports, we/I understand that our/my application may be deemed ineligible.
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