

# Vocational education cover sheet for submission of work assessment

**School** \_\_\_\_\_

Program name \_\_\_\_\_ Program code \_\_\_\_\_

Course/unit name \_\_\_\_\_ Course/unit code \_\_\_\_\_

National Unit of Competency (UOC) title \_\_\_\_\_

National Unit of Competency (UOC) code \_\_\_\_\_

Name of teacher \_\_\_\_\_

Name of assessor \_\_\_\_\_

Assignment no. \_\_\_\_\_ Due date (DD/MM/YYYY) \_\_\_\_\_ Class day/time \_\_\_\_\_ Campus \_\_\_\_\_

Office use only

Date stamp

## Student

Family name \_\_\_\_\_ Given name \_\_\_\_\_ Student no. \_\_\_\_\_

## Declaration and statement of authorship

1. I hold a copy of this work that can be produced if the original is lost/damaged.
2. This work is my original work and no part of it has been copied from any other student's work or from any other source except where due acknowledgement is made.
3. No part of this work has been written for me by any other person except where such collaboration has been authorised by the lecturer/teacher concerned.
4. I have correctly acknowledged the re-use of any of my own previously submitted work within this submission.
5. I give permission for this work to be reproduced, communicated, compared and archived for the purpose of detecting plagiarism.
6. I give permission for a copy of my marked work to be retained by the school for review and comparison, including review by external examiners.

I understand that:

7. plagiarism is the presentation of the work, idea or creation of another person as though it is my own. It is a form of cheating and is a very serious academic offence that may lead to exclusion from the University. Plagiarised material can be drawn from, and presented in, written, graphic and visual form, including electronic data and oral presentations. Plagiarism occurs when the origin of the material used is not appropriately cited.
8. plagiarism includes the act of assisting or allowing another person to plagiarise or to copy my work.

## Student signature

I declare that I have read and understood the declaration and statement of authorship.

Student signature \_\_\_\_\_ Date (DD/MM/YYYY) \_\_\_\_\_

Teacher signature \_\_\_\_\_ Date (DD/MM/YYYY) \_\_\_\_\_

Further information relating to the penalties for plagiarism, that range from a notation on your student file to expulsion from the University, is contained in the Student Conduct Regulation, Division 2. Academic Misconduct and the Assessment Policy that are available on the Policies and Procedures website at [rmit.edu.au/about/governance-management/policies](http://rmit.edu.au/about/governance-management/policies).

Copies of this form can be downloaded from the student forms webpage at [rmit.edu.au/students/student-essentials/forms/assessment-forms](http://rmit.edu.au/students/student-essentials/forms/assessment-forms).