

# Update your bank details

for RMIT international agents



To update your bank details you must complete this form and email to: [purchasing@rmit.edu.au](mailto:purchasing@rmit.edu.au) and cc [agentmanagement@rmit.edu.au](mailto:agentmanagement@rmit.edu.au)

## Section 1 Representative Details

Representative Name	<input type="text"/>	Email address	<input type="text"/>
Contact name	<input type="text"/>		
Address	<small>Number and street name</small>		<small>City/Suburb</small>
	<small>State</small>	<small>Country</small>	<small>Postcode</small>

## Section 2 Bank Account Details

Bank Name	<input type="text"/>		
Address	<small>Number and street name</small>		<small>City/Suburb</small>
	<small>State</small>	<small>Country</small>	<small>Postcode</small>
Account name	<input type="text"/>		
Account number	<input type="text"/>		
BSB number	<input type="text"/>		
Swift code (Worldwide)	<input type="text"/>		
IBAN (UK & Europe)	<input type="text"/>		
Routing Number (USA)	<input type="text"/>		
Special Instructions (if applicable)	<input type="text"/>		
ABN (if applicable)	<input type="text"/>		

## Section 3 Declaration and Authorisation

Note: This section must be signed for this form to be processed.

I authorise you to act in accordance with my instructions set out above. I acknowledge that these instructions supersede and have priority over all previous instructions in respect to our bank account details.

Signature \_\_\_\_\_

Name \_\_\_\_\_

<small>Date</small>	<small>Month</small>	<small>Year</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>

RMIT University values privacy and is committed to handling personal, sensitive and health information in accordance with the RMIT University Privacy and Data Protection Policy and the privacy principles contained in the Privacy and Data Protection Act 2014 (Vic) and the Health Records Act 2001 (Vic).

The information you provide in this form will be kept securely and accessed only by staff for the purpose of University functions. De-identified information may be used for improvement processes.