Request for review of a selection decision

Personal details (Please use blue or black pen)

Title _____ Family name _____ Given names _____

Contact telephone number (home) _____ Contact telephone number (business) _____

Date of birth (DD/MM/YYYY) _____ Application/reference number _____

Email _____

Section A – Contact address (Please supply an address where you can be contacted for the duration of the review process)

Address _____

Suburb _____ Postcode _____

Section B – Review information

To be eligible to seek a review of a selection decision you must:

- satisfy all University and program entry requirements for that program
- have lodged an application on time, in the correct manner, and made all relevant documentation available to the selection personnel at the time of selection
- have been unsuccessful in being selected for the program
- lodge your application for review within 20 working days of the date on the letter advising you that your application was unsuccessful.

Please note: You are required to demonstrate that your application was not successful due to the improper application of the *Admission and credit policy* or the *Admission and credit processes*.

Section C – Details of your application

Program name _____

RMIT program code or VTAC code _____

- Type of application ☐ Direct ☐ VTAC ☐ International ☐ Offshore partner institute
- Did you satisfy the current University entry requirements, program entry requirements, and complete any required selection tasks (e.g. interview)? ☐ Yes ☐ No
- Was your application for admission lodged on time, in the correct manner, and was all relevant documentation made available to the selection personnel at the time of selection? ☐ Yes ☐ No

State the way/s in which the University failed to comply with the *Admission and credit policy* or the *Admission and credit processes*. (You may use the back of this form or attached your statement as a separate page.)

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Request for review of a selection decision

Declaration

I request that you review the selection decision for the program stated over page. I declare that the information I have given on this application form is accurate and that I have read and understood the information provided with this application.

Signature

Date (DD/MM/YYYY)

Office use only

Date stamp

Submission

Submit this form via email to admissions.governance@rmit.edu.au or mail to:

RMIT Selection Reviews
Office of the Academic Registrar
GPO Box 2476
Melbourne VIC 3001
Australia