Study Abroad

Application Guide

Global Learning

RMIT UNIVERSITY Ready for what's next

CRICOS provider number: 00122A | RTO Code: 3046

Acknowledgement of Country

RMIT University acknowledges the people of the Woi wurrung and Boon wurrung language groups of the eastern Kulin Nation on whose unceded lands we conduct the business of the University.

RMIT University respectfully acknowledges their Ancestors and Elders, past and present.

RMIT also acknowledges the Traditional Custodians and their Ancestors of the lands and waters across Australia where we conduct our business.

Artwork ‘Sentient’ by Hollie Johnson
Hollie is a Gunaikurnai and Monero Ngarigo woman from Gippsland who graduated from RMIT with a BA in Photography in 2016.

Introduction

This Guide has been created to assist you in preparing and submitting an application for **Study Abroad** at RMIT University Australia.

Students applying through an RMIT approved representative should contact them directly for further advice before applying.

Any questions? Please contact the RMIT Global Learning team at global.learning@rmit.edu.au.

Submitting your Study Abroad application

Step 1: Check your eligibility for Study Abroad at RMIT University Australia

Step 2: Identify your courses (subjects / modules) for study

Step 3: Prepare your supporting documents

Step 4: Create your StudyLink account

Step 5: Submit your application by the deadline (15 November for RMIT Semester 1 & 15 April for RMIT Semester 2). Late or incomplete applications will not be accepted.

To ensure you are correctly submitting your application for the study abroad program, it is important that you carefully read this guide thoroughly before commencing your application.

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Step 1: Check your Eligibility

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Check your Eligibility

In order to be eligible for Study Abroad at RMIT University Australia, you need to meet certain eligibility criteria. Please make sure you meet the below requirements prior to completing your application:

✓ Be enrolled at a tertiary institution,

✓ Be 18 years of age or older,

✓ Have completed at least one full year of studies at your home university,

✓ Have a minimum GPA of 2.0 on a 4-point scale, or 60% equivalent grade average, *

✓ Meet the RMIT English Language Requirements (ELR) by the time you accept your offer.

If you are unsure as to whether you meet the above requirements, please contact our friendly team at global.learning@rmit.edu.au.

** For students intending to study **Architectural Design**, you must have a minimum GPA of 2.5 on a 4-point scale, or 65% equivalent grade average.*

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Step 2: Identify your Courses

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Identifying your Courses

At RMIT, the standard and maximum full time study load for one semester is **48 RMIT credit points**. This is usually four courses.

As a Study Abroad applicant, **you should identify and list six (6) courses** in your application to ensure you have “back up” options.

You can select courses from any of RMIT’s disciplines, as long as you satisfy the necessary prerequisites based on your academic history at your home university. You are not restricted to only one RMIT degree or discipline area.

✓ If you are enrolled in an undergraduate (bachelor) degree, you should select only undergraduate level courses.

✓ If you are enrolled in a postgraduate (master) degree, you should select only postgraduate level courses.

Identifying your Courses

Our **Course Selection website** outlines the different types of courses we offer at RMIT. Please carefully review this information before commencing your application, as incorrect course selections will delay your application assessment.

The course catalogue is available on our **Course Search Tool website**. Search by RMIT School and study level to find courses you'd like to undertake. There is an Excel version of the same course catalogue available for download at the link above. The catalogue is updated each semester.

Each course is linked to the relevant detailed **Course Guide**, if you need detailed information for your credit arrangement with your home university.

Please note **RMIT cannot make recommendations for suitable courses** for your credit transfer; you need to seek advice from your home university if you need assistance in selecting suitable RMIT courses.

Course Selection Restrictions – Cognate Study

To undertake courses in the below study areas, you need to be currently enrolled in a cognate (related) degree at your home university:

- **Art:** Please note courses in our School of Art are subject to capacity and are highly competitive. If you are selecting courses from the School of Art, we strongly recommend you list a total of six courses in your application, with at least three courses being selected from other RMIT Schools (e.g. Architecture and Urban Design, Design, Media and Communication)
- **Architecture, Interior Design and Urban Design**
- **Design**
- **Fashion and Textiles**
- **Media and Communication**

If you select courses in your application from one of the above discipline areas, but are not currently enrolled in a cognate degree, the relevant course(s) will be removed from your application.

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Step 3: Prepare your Application Documents

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Application Documents

As part of your application for study with you, you are required to submit the following documents. Failure to submit required documents by the deadline may invalidate your Study Abroad application:

1. **Official Academic Transcript(s)** – Must be **certified** (e.g. signed and stamped by your home university) and must show **graded results and GPA / grade average**. Must be submitted in original language and translated to English if applicable. Online result records will not be accepted.
2. **A copy of your Passport information page** – Includes your photograph and personal details. Passport must be current and have an expiry no sooner than 6 months after the end date of the study abroad program. We cannot provide you with required visa documentation unless you provide a valid passport by the time of accepting your offer.
3. **English Language Proficiency evidence** – See the types of evidence we accept here.

Additional documents (if applicable):

1. **Portfolio of works** – Required for Architecture, Art, Design, Fashion and Textiles, Interior Design courses (e.g. courses beginning in ARCH, GRAP or VART). Submit 10-15 pieces of work relevant to your selected course area(s).
2. **Computer Science and IT Courses Form** – Required for Computer Science and Information Technology courses (e.g. courses beginning in COSC or ISYS).

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Step 4: Create your StudyLink account

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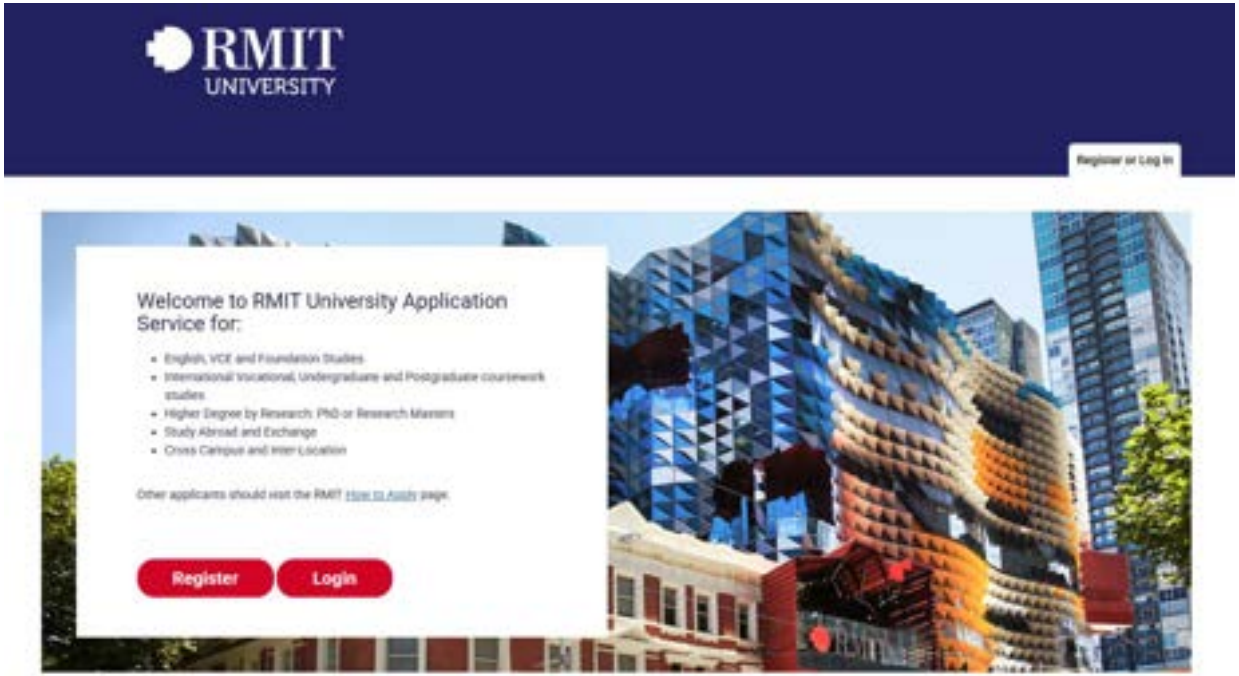
Create your StudyLink account

Study Abroad applications for RMIT Australia must be submitted via StudyLink. In order to submit your application, you must create a StudyLink account by clicking on **Register**.



Create your StudyLink account

If you have **dual citizenship** with Australia / New Zealand (e.g. Denmark and Australia), please ensure you enter the Australian or New Zealand citizenship on this page. You will have opportunity to add your non-Australian / non-New Zealand citizenship at a later stage of the application process.

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Step 5: Submit your StudyLink application

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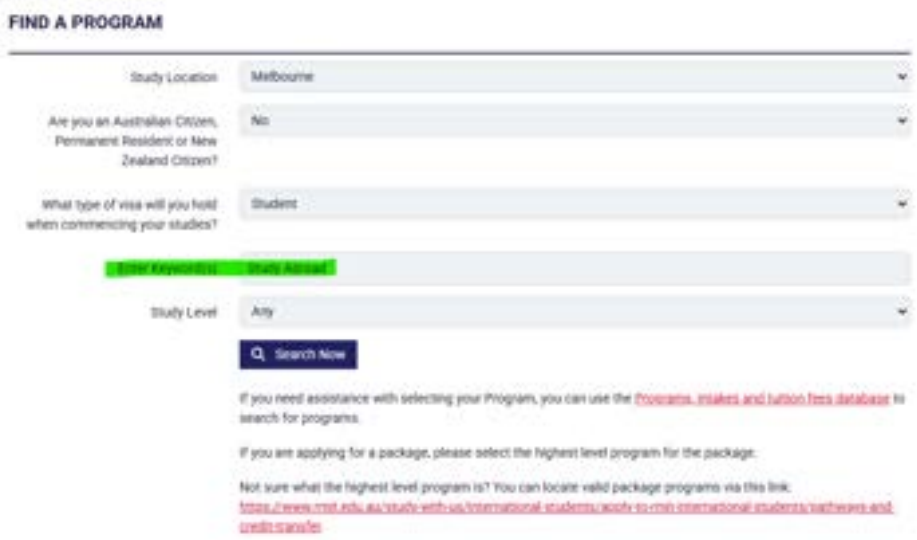
Submit your StudyLink application

To commence your formal application, click on Start an Application. You will be asked to Find a Program – **it is crucial you search for the Study Abroad program (in green below)**.

Do not apply for a full degree program (e.g. Bachelor of Fine Art) as your application will not be received by our team and **will not be assessed**.



Submit your StudyLink application

Choose the **Study Abroad program** as per your academic level and duration you would like to study at RMIT:

Undergraduate level (Bachelor)

1. **STUDABUG6:** 6 months / 1 semester
2. **STUDABUGRD:** 12 months / 2 semesters

Postgraduate level (Master)

1. **STUDABPG6:** 6 months / 1 semester
2. **STUDABPGRD:** 12 months / 2 semesters

Please make sure to select the correct study level based on your current degree level. If you're not sure which study level to choose, please contact our team at global.learning@rmit.edu.au for advice. RMIT University cannot admit you into a study level that does not match your home university degree level.

Make sure your course selections (Step 2) match your study level. Undergraduate students should select only undergraduate level courses, and postgraduate students should select only postgraduate level courses.

Submit your StudyLink application

Make sure to read the Before you Start section when commencing your application. Complete all sections as required:

1. **Personal Details:** Enter your full name (including any middle names and all surnames) **exactly as they appear in your passport**. Do not use any special characters (e.g. ø, æ, é, etc) when inputting your personal details.
2. **Contact Details:** Include your phone number with country and area code.
3. **Passport and Visa Details:** Include your passport number and ensure you have entered it correctly. Make sure to correctly list your country of citizenship as per your passport.

Made an error? Contact our team at global.learning@rmit.edu.au for assistance. Do NOT submit a new application.

Submit your StudyLink application

Select a minimum of four and maximum of six courses you'd like to study at RMIT. Refer to our Course Selection instructions on pages 8-10 of this Guide.

There are two ways to search for a course in StudyLink:

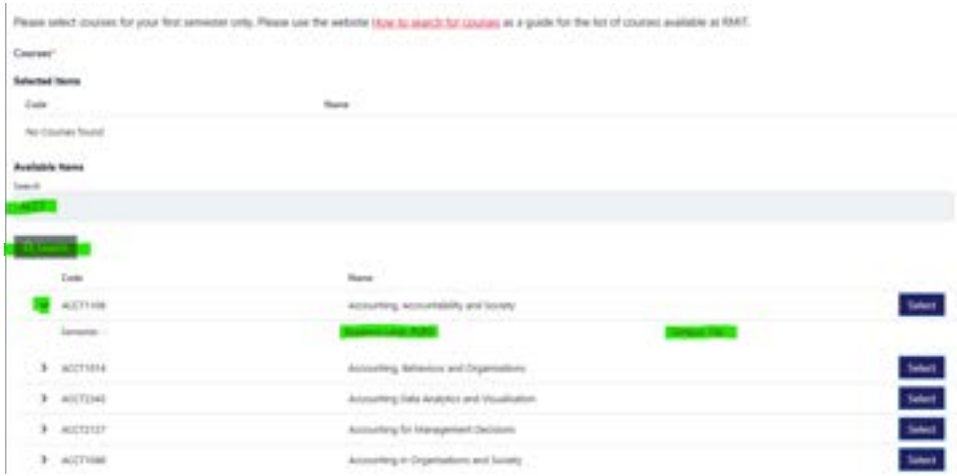
A) By entering the **Course Code**: Enter the course code (e.g. VART1221) into the search bar.

B) By entering the **Course Title**: Enter the course title (e.g. Lithography: Drawing to Print), or key words from the title (e.g. Lithography) into the search bar.

You are strongly encouraged to select six courses in your application in case all courses cannot be approved. The maximum study load at RMIT is 48 RMIT credit points (usually 4 courses).

Submit your StudyLink application

Make sure to **double check course details** by clicking the drop-down arrow (in green below) next to each course. This will show you the study level (UGRD Undergraduate or PGRD Postgraduate) and the campus (City, Brunswick, or Bundoora).



It is not recommended to study at both City and Bundoora campuses unless you are comfortable with a 1+ hour commute time between locations.

Submit your StudyLink application

Complete the remaining sections of your application (Tertiary Qualifications, Financial Support, Additional Information, Application Declaration). If your home university if not listed in the **Tertiary Qualifications** section, please contact global.learning@rmit.edu.au for assistance.

If you are unable to upload **Additional Documents** (e.g. Portfolio of works, Computer Science and IT Courses Form, please submit the application and then attach the document(s) as an additional file after submission.

Make sure to hit the **Submit Application** button when ready!

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Any questions? Please contact global.learning@rmit.edu.au after submitting your application.

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