ClickView Videos: Library Linking and Embedding Guide

This guide will help you enrich your courses with videos from ClickView. All material in Clickview is licensed content and can be used in Canvas and Google Sites, or in Lecture Capture.

Go to rmit.edu.au/library > Databases A-Z > scroll down to Videos > ClickView.

To use ClickView you need to first type in your email address before logging in to the database with your RMIT Username and Password. This will create your profile which you can see on the top right hand corner of the screen. ClickView allows you to download or view Resources, Share, Embed videos, Create Clips and Playlists as well as create Interactive Video Content.

Linking to Canvas
You can Link the video into Canvas.

1. Search for a video on a topic of interest.
2. From the results screen either,
   a. Click the Share button next to the video, or
   b. Click on the title of the video, then from the full record screen, Click the Share tab below the video.
3. Click the Link button.
4. Click the Copy next to the link box to copy the URL.

Linking to a video in Canvas
Start from the Page where you want to link to the video.

1. Click the Edit Button, and in the Rich Content Editor mode type the name of the video or relevant text in the required page.
2. Select/highlight the text.
3. Click on the ‘Link to URL’ button.
4. Paste the link in the ‘Link to Website URL’ box.
5. Click Insert Link.
6. Click Save. The link is inserted in your Canvas course and will open in a new tab.
Email

You can share the video link via Email.

1. From the Search Results screen either,
   a. Click the Share button next to the video, or
   b. Click on the title of the video, then from the Full Record screen, Click the Share tab below the video.
2. Click on the Email this link icon.
   A pop-up window will appear. You may be asked to enter the email account you want to log in to send the video link.
Creating Clips
1. Start from the Full Record of the video.
2. Click the Clips tab.
3. Click in the Create a Clip box.

An adjustable Blue bar will appear in the Timeline of the video.
4. Set the Start time by either:
a. Typing in the required time in the Start at box.

Or
b. Click and Drag the Left end of the Blue bar to the required Start time. The time in the Start at box will reflect the change.
5. Set the End time by either:
a. Typing in the required time in the End at box.

Or
b. Click and Drag the Right end of the Blue bar to the required End time. The time in the End at box will reflect the change.

Tip: You don’t need to click on the Blue ‘Set start/end time to… buttons. The Link URL and embed code are automatically updated.
6. You need to fill out the Clip title and the Clip Description boxes with something meaningful and concise before the Create a Clip button is enabled.
After Creating a Clip these can then be shared via a Link, Email or Embed.

Chapters
Some videos are available in Chapters. These separate the video into Chapters which can be shared via a Link, Embed or Email.

1. Click on the stack icon on the video preferences bar to see the chapters.
2. Click on the chapter headings to view them separately.
Resources
Resources, including support notes and quizzes are available for some videos.

You can:
• view a list of Resources available on the right hand side of the screen next to the video window.

Or
• click on the documents icon on the video preferences bar.

The list of Resources will then display in the video screen.

The Resources can be downloaded onto your drive, added to Google Sites, Canvas or sent via Email.

Playlists
Videos can be added to a Playlist.

1. Under the full video display, click Add to a playlist.
2. Type in a new playlist name.
3. Click Create Playlist.

Or
Click on Favourites to add the video to this folder.
• View your Playlists by clicking the Playlists tab in the menu bar.
• Playlists can then be linked, embedded and shared with people via email.

Interactive Videos
You can make ClickView videos interactive by adding activities to the video.

• Interactive options include: Multiple choice questions, short answer questions, true or false questions, annotation, image or missing word functions.

• Embed the interactivities at specific times in the video.

To start:
1. Click the Interactive Videos tab under the full display of the video.
2. Click the Create a New Interactive Video button.
   All interactive videos you create are then added to your Workspace.
Linking to a video or clip in Reading Lists
You can search for a ClickView video or add a clip from a program

To add a video in Reading Lists:

1. In Reading Lists, click Add Items from the + icon.
2. Search for the video that you would like to link to.

3. Click the relevant course, select the Week you want the video to be used in.
4. Click Add.

To add a clipped video in Reading Lists:

1. See instructions about creating clips above and getting the link for it. You must have this
2. Add the entire ClickView video to your reading list as described above.
3. Click the ellipsis next to title to select Edit item
4. Edit the Title field by adding the video section/clip
5. Add the author, type, duration, publisher, publication date and public notes to the record.
6. Replace the link in the Source field with the URL of the clip that was obtained.
7. Click Save.
**Workspace**

*ClickView* also gives you the option of uploading videos to your *Workspace*. These can then be made into Interactive Videos.

1. Click on **Workspace** in the Menu bar.
2. Click on the **Upload a Video** button.
3. Select a **video File**, add a **Title**, write a **Description** and a **Rating** for it.
4. Click **Submit**. You can now add *ClickView* supported Interactive material to the video.

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**Download ClickView Apps**

*ClickView* is accessible on mobile phones; the videos can be viewed offline without an internet connection. To download the app, go to the drop down menu at the top right hand corner of the screen and click on **Download Apps**. This will allow you to see the options that are available to you.

*Updated February 2020*